

Annual Report of the Town of

HILLSBOROUGH



Police Chief F. P. Cate

For the Year Ending December 31, 1998



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TOWN OFFICERS

Moderator
Leigh Bosse - 2000

Selectmen and Assessors
Mildred A. Mooney, Chairman - 1999
D. Greg Maine - 2000
Robert R. Charron - 2001

Business Administrator
James E. Coffey

Town Clerk/Tax Collector
Deborah McDonald - 1999

Town Treasurer
Linda S. Blake - 1999

Chief of Police
Frank P. Cate

Fire Chief
Richard R. Ritter

Youth Services Director
Michael S. Woods

Highway Foreman
William Goss

Health Officer
James E. Coffey

Welfare Officer
Gregory Lull

Fire Warden
Richard R. Ritter

Supervisors of the Checklist
Phebe E. Galpin, Chairman - 2000
Ruth E. Gauthier - 2002 Paul C. Plater - 2004

Trustees of the Fuller Public Library
Sandra Trottier - 1999
Stewart Gray - 1999 Marjorie Porter - 2001

Trustee of Trust Fund
Henry E. Woods - 2000
Shirley Hare - 1999 Donald E. Knapton, Jr. - 2001

Auditors
Plodzik & Sanderson, P.A.

Community Building Advisory Board
Robert Christenson, Chairman - 1999
Donald Ager - 1999 Shirley Hare - 2000
Vacancy - 2001 Vacancy - Library Ex-Officio
Mildred A. Mooney - Selectman Ex-Officio

Planning Board
Robert Goode, Chairman - 2001
Elisabeth Olson - 2001 Jacob Rietsema - 1999
Geoffrey Browning - 1999 Ervin Lachut - 2000
Jonathan Gibson - 2000
D. Greg Maine - Selectman Ex-Officio

Park Board
Allan Kingsbury, Chairman - 2001
Frances Charron - 1999 Bethany Edwards - 2001
Vacancy - 1999 Ernest Butler - 2000
James C Bailey, III - 1999 Vacancy - 2000

Conservation Commission
James McDonough - 1999, Chairman
Laurel Woolner - 2001 Brett Cherrington - 2001
Ann Ford - 2000 Geoffrey Browning - 2000
Robert Fowle - 2000 Peter Mellen - 1999

Water/Sewer Commissioners
Eugene Edwards, Chairman - 2001
Donald Mellen - 2000 Gary Lamothe - 1999

Zoning Board of Adjustment
Harvey Chandler, Chairman - 2001
Edward Lappies - 2000 Robert Hill - 1999
George Seymour - 2001 Roger Racette - 1999

Historic District Commission
Vacancy - 2001
James Bouchard - 2000
Jonathan Gibson - 1999
Elisabeth Olson - Planning Board Ex-Officio
Robert R. Charron - Selectman Ex-Officio

Cemetery Trustees
Iris Campbell, Chairman - 2001
Donald Mellen - 1999 Ernest Butler - 2000

State of New Hampshire

TOWN WARRANT

To the Inhabitants of the Town of Hillsborough, County of Hillsborough in said State, qualified to vote in Town affairs.

You are hereby notified to meet in the Hillsboro-Deering Middle School Auditorium in said Town on Tuesday, the 9th day of March, next, at seven o'clock in the forenoon. Balloting on Article 1, election of officers, and Articles 2 through 4 will take place between seven o'clock in the forenoon and seven o'clock in the afternoon. Articles 5 through 24 will be taken up at 7:30 P.M.

Article 1. To choose one Selectman for three years, Tax Collector/Town Clerk for three years, Treasurer for one year, Trustee of Trust Funds for three years, Trustee of the Fuller Public Library for three years, Trustee of the Fuller Public Library for one year, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years and all other necessary Town Officers or agents for the ensuing year.

(To Be Voted On By The Official Ballot)

Article 2. To see if the Town will vote to amend the Hillsborough Zoning Code to include a CENTRAL BUSINESS DISTRICT as proposed by the Hillsborough Planning Board.

(To Be Voted On By The Official Ballot)

Article 3. To see if the Town will vote to amend the Hillsborough Zoning Code to include a FLOODPLAIN DEVELOPMENT ORDINANCE as proposed by the Hillsborough Planning Board.

(To Be Voted On By The Official Ballot)

Article 4. Shall we adopt the provisions of RSA 72:35, IV for an optional tax credit on the taxes due on residential property for a service-connected total disability? The optional disability tax credit is \$1,400, rather than

\$700. (To Be Voted On By The Official Ballot)

Article 5. To hear the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

Article 6. To see if the Town will vote to raise and appropriate the sum of One Hundred and Forty-six Thousand, Four Hundred Dollars (\$146,400.00) for the land acquisition, reconstruction, resurfacing and other costs associated with the widening of Dump Road, and to reconstruct Church Street with new curbing and sidewalks. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI -- or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

Article 7. To see if the Town will vote to raise and appropriate the sum of Three Million, One Hundred and Twenty-five Thousand, Seven Hundred and Fifty-five Dollars (\$3,125,755.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses of the Town; or to take any other action in relation thereto. **Majority vote required. Recommended by the Board of Selectmen.**

Article 8. To see if the municipality will vote to raise and appropriate the sum of Seven Hundred and Seventy Thousand Dollars (\$770,000.00) for the purpose of reconstructing the two stone arch bridges across the North Branch River on the 2nd New Hampshire Turnpike, and to authorize the withdrawal of One Hundred and Six Thousand Dollars (\$106,000.00) from the Bridge Capital Reserve Fund created for that purpose. [Six Hundred and Sixteen Thousand Dollars (\$616,000.00) of this appropriation will be reimbursed to the Town by the State.] This will be a special non-lapsing appropriation for a period of three years per RSA 32:3. [*\$48,000.00 to be raised by taxation*] **Majority vote required. Recommended by the Board of Selectmen.**

Article 9. Upon the petition of at least twenty-five registered voters, to see if the Town will vote to raise and appropriate the sum of Two Hundred and Ninety Five Thousand Dollars (\$295,000.00) to purchase the property owned by Robert and Tammy Buker, identified as Tax Map 11-O, Lot 176, abutting the Town of Hillsborough Police Station and Dump Road, for municipal purposes. This will be a special non-lapsing appropriation for the period of two years per RSA 32:3. **Majority vote required. Not recommended by the Board of Selectmen.**

Article 10. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand, Seven Hundred and Fifty Dollars (\$15,750.00) for the purpose of conducting groundwater testing at the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

Article 11. To see if the Town will vote to raise and appropriate the sum of Twenty-three Thousand, Four Hundred Dollars (\$23,400.00) for the purpose of continuing the closure engineering for the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

Article 12. To see if the Town will vote to raise and appropriate the sum of Twenty-two Thousand, Two Hundred and Seventy-eight Dollars (\$22,278.00) for the purpose of funding, and creating, the position of Community Planning Director and to combine that position with the existing position of Code Enforcement Officer. **Majority vote required. Recommended by the Board of Selectmen.**

Article 13. To see if the Town will vote to raise and appropriate the sum of Forty-three Thousand, Five Hundred Dollars (\$43,500.00) for the purpose of completing the construction, including paving, of Mary Rowe Drive. [Cost to be reimbursed over seven years by property owners, based

on Article 19, as amended, from 1998 ATM.]

This will be a special non-lapsing appropriation for a period of two years per RSA 32:3. **Majority vote required. Recommended by the Board of Selectmen.**

Article 14. To see if the Town will vote to authorize the Selectmen to enter into a five year non-binding lease agreement for the purpose of leasing an all wheel drive plow/sander dump truck for the Highway Department, and to raise and appropriate the sum of Twenty-four Thousand Dollars (\$24,000.00) for the first year's payment. [Explanation: At the conclusion of the five year lease the Town will assume full ownership of the vehicle.

Future lease payments will be a line item in the Highway Department budget. Actual cost will be about \$120,000.00.] **Majority vote required. Recommended by the Board of Selectmen.**

Article 15. To see if the Town will vote to raise and appropriate the sum of Sixteen Thousand, Four Hundred and Fifty Dollars (\$16,450.00) for the purpose of removing underground fuel tanks and other related environmental cleanup associated with tax deeded property identified as Tax Map 25, Lot 10, formerly known as Gables Realty. [Explanation: This will allow the sale of the tax deeded property and is required by Federal and State law. It is anticipated that the Town will receive reimbursement grants when the work is completed in the amount of \$11,000.] **Majority vote required. Recommended by the Board of Selectmen.**

Article 16. To see if the Town will vote to raise and appropriate the sum of Two Hundred and Forty-eight Thousand, Two Hundred Dollars (\$248,200.00) for the purpose of operating the Sewer Department during 1999; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto. **Majority vote required. Not recommended by the Board of Selectmen.**

Article 17. To see if the Town will vote to raise and appropriate the sum of Three Hundred and Seventy-four Thousand, Five Hundred and Eighteen Dollars (\$374,518.00) for the purpose of operating the Water Department during 1999; said funds to be offset by the income to the Water Department

of an equal amount; or to take any other action in relation thereto. **Majority vote required. Not recommended by the Board of Selectmen.**

Article 18. To see if the Town will vote to sell tax deeded property, consisting of less than .5 acres located on Hummingbird Lane and identified as Tax Map 15, Lots 5 and 20 to the Emerald Lake Village District for Seven Hundred and Fifty Dollars (\$750.00), or take any other action in relation thereto. **Majority vote required.**

Article 19. To see if the Town will vote to authorize the Selectmen to convey to the Craigen L. T. Maine Revocable Family Trust the following described piece of Town owned land, as full or partial compensation for land taken for the widening of Dump Road. Said tract of land, consisting of Forty-two thousand square feet, more or less, and presently part of Tax Map 11O, Lot 174, bounded by the land of Craigen L. T. Maine and following a line that is a northerly extension of the easterly boundary of Tax Map 11P, Lot 191, to the paved access road to the solid waste facility, and also bounded by that road to where it connects to Dump Road. **Majority vote required.**

Article 20. To see if the Town will vote to authorize the selectmen to convey to Robert I. and Tammy T. Buker the following described piece of town owned land, as full or partial compensation for land taken for the widening of Dump Road: an 18-foot wide strip of land having an area of 2,068 square feet which now crosses the northeasterly corner of the Buker's lot located at the corner of West Main Street and Dump Road. **Majority vote required.**

Article 21. Upon the petition of at least twenty-five registered voters, to see if the Town will vote to amend the existing Loon Pond Ordinance, Chapter 160 of the Hillsborough Town Code, by adding Section 8, which adds several new restrictions in the Loon Pond Watershed. [Full text posted, and in Town Report.] **Majority vote required.**

Article 22. Are you in favor of adopting the provisions of RSA 261:157-a, as a town ordinance, which states that the fee to register one motor vehicle

owned by any person who was captured and incarcerated for thirty days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, IV, and who was honorably discharged, provided the person has provided the Town Clerk with satisfactory proof of these circumstances, shall be waived. **Majority vote required.**

Article 23. Upon the petition of at least twenty-five registered voters, to see if the Town will vote to urge our Representatives to the General Court of New Hampshire to support and pass meaningful laws reforming electoral campaign financing. Meaningful reform will:

- * return the political process to the will of the people;
- * encourage participation by qualified people with limited means;
- * reduce the influence of moneyed special interests on elections and lawmaking; and
- * restore the principal of "one person, one" to elections.

The Selectmen will instruct the Town Clerk to send this resolution to our Representatives. **Majority vote required.**

Article 24. To transact any other business that may legally come before this meeting.

Given under our hands and seal this 10th day of February in the year of our Lord, Nineteen Hundred and Ninety-nine.

Mildred A. Mooney, Chmn.

D. Greg Maine

Robert R. Charron
Selectmen of Hillsborough, N.H.

BUDGET OF THE TOWN OF HILLSBOROUGH

Appropriations and Estimates of Revenue for the Ensuing Year
Based on Department of Revenue Administration Form MS-6

PURPOSE RSA 31:4	PRIOR YEAR APPROVED	ACTUAL EXPENDITURES PRIOR YEAR	APPROPRIATIONS ENSUING YEAR
GENERAL GOVERNMENT			
Executive	128,416.00	124,870.82	136,608.00
Election & Registration	3,650.00	2,948.80	1,332.00
Audit	7,400.00	7,380.00	7,400.00
Town Clerk & Tax Collector	78,282.00	71,742.72	82,649.00
Revaluation of Property	8,500.00	14,746.64	19,980.00
Legal Expense	7,500.00	31,508.21	11,000.00
Planning and Zoning	16,081.00	12,072.93	16,242.00
Community Building	32,129.00	27,287.92	44,026.00
Fire Station	21,179.00	17,543.06	16,271.00
Pierce Homestead	2,600.00	2,211.77	2,649.00
Tax Deeded Properties	0.00	5,212.32	16,450.00
Police Station	24,703.00	31,821.29	38,629.00
Cemeteries	24,950.00	24,933.03	24,950.00
Insurance	86,170.00	78,107.90	74,100.00
Tax Map	3,200.00	2,224.78	18,500.00
PUBLIC SAFETY			
Police	474,303.00	492,953.54	587,647.00
Fire	99,400.00	87,537.64	83,935.00
Code Enforcement	10,886.00	7,545.67	33,164.00
Forest Fire	3,135.00	2,898.24	3,035.00
Emergency Management	6,628.00	2,195.41	5,465.00
Dispatch	179,261.00	177,868.86	232,372.00
Youth Services	34,227.00	32,725.83	44,682.00
HIGHWAYS AND STREETS			
Highways & Streets	381,813.00	331,900.15	396,306.00
Roads & Sidewalks	50,000.00	32,896.92	50,000.00
Bridge Mtce.	5,000.00	191.30	5,000.00
Street Lighting	42,242.00	40,058.58	41,606.00
SANITATION			
Transfer Station/Landfill	301,538.00	298,727.15	428,042.00
HEALTH			
Animal Control	11,432.00	11,023.13	10,715.00
Mental Health	4,000.00	4,000.00	4,000.00
Visiting Nurse	12,225.00	12,225.00	12,225.00
Health	0.00	95.00	250.00
WELFARE			
Administration	8,908.00	8,785.68	9,660.00
Direct Assistance	44,250.00	50,785.30	53,130.00

PURPOSE RSA 31:4	PRIOR YEAR APPROVED	ACTUAL EXPENDITURES PRIOR YEAR	APPROPRIATIONS ENSUING YEAR
Sub Totals (from page 1)	2,114,008.00	2,049,025.59	2,512,020.00
CULTURE AND RECREATION			
Parks and Recreation	39,281.00	28,357.96	53,380.00
Manahan Park	27,201.00	24,590.49	38,780.00
Library	72,750.00	73,522.04	86,953.00
Library - Literacy Article	13,125.00	13,125.00	0.00
Patriotic Purposes	600.00	456.84	600.00
Fireworks	3,500.00	3,500.00	3,500.00
Senior Citizen Activities	6,767.00	6,770.95	4,087.00
CONSERVATION			
Conservation Commission	600.00	600.00	600.00
DEBT SERVICE			
Prin.-Long Term Bonds & Notes	153,152.00	156,104.99	230,521.00
Interest-Long Term Bonds & Notes	215,207.00	209,074.69	192,946.00
Interest on TAN	54,500.00	51,541.67	41,096.00
WATER AND SEWER			
Water	377,821.00	330,470.61	374,518.00
Sewer	201,297.00	185,707.78	248,200.00
CAPITAL OUTLAY			
Land Purchase, Preston Street	6,500.00	6,500.00	0.00
Library Computerization (*1)	13,300.00	0.00	0.00
Lease Purchase Dump Truck	0.00	0.00	24,000.00
Storage Building Construction (*1)	35,000.00	0.00	0.00
Highway-Bridge Reconstruction	0.00	0.00	770,000.00
Highway-Construct Mary Rowe Drive	0.00	0.00	43,500.00
Highway-Reconstruction & Paving	120,000.00	118,687.22	146,400.00
Landfill - Water Testing & GPA	15,000.00	13,673.32	15,750.00
Landfill - Closure Engineering (*1)	26,100.00	17,883.41	23,400.00
Sewer Water Infiltration (*1)	3,500.00	0.00	0.00
Bridge Capital Reserve	42,000.00	42,000.00	0.00
Tennis Courts @ Grimes Field	50,000.00	48,259.99	0.00
Land Purchase-1999 Petition			295,000.00
TOTAL			
APPROPRIATIONS	\$3,591,209.00	\$3,379,852.55	\$5,105,251.00
	Less Article(s) not recommended		\$295,000.00
	Less Revenue		\$3,211,652.00
	Amount To Be Raised By Taxes		\$1,598,599.00

(*1) Unexpended balance carried forward to 1999

SOURCES OF REVENUE

Based on DRA Form MS-4

SOURCE OF REVENUE	REVENUE EST. USED TO SET TAX RATE	ACTUAL REVENUE FOR 1998	ESTIMATED REVENUE 1999
TAXES			
Land Use Change Tax	0.00	0.00	2,500.00
Yield Taxes	58,199.00	64,036.61	55,000.00
Payment in Lieu of Taxes	6,500.00	8,563.73	8,000.00
Interest & Penalties on Delinquent Taxes	218,000.00	275,515.49	260,000.00
Excavation Activity Tax	7,469.00	7,815.41	12,000.00
Excavation Tax (\$0.02/yard)	1,000.00	0.00	1,000.00
LICENSES, PERMITS AND FEES			
U.C.C. Filings and Certificates	900.00	1,259.00	1,000.00
Motor Vehicle Town Tax	440,000.00	427,785.00	448,000.00
Municipal Agent Fees	0.00	21,974.00	22,000.00
Building & Sign Permits	8,000.00	11,022.50	10,000.00
Other Licenses, Permits and Fees	8,000.00	10,138.82	9,500.00
FROM FEDERAL GOVERNMENT			
Other-COPS Grant	27,525.00	26,025.10	25,525.00
FROM STATE			
Shared Revenue	49,846.00	206,023.86	49,900.00
Rooms & Meals Tax Distribution	69,079.00	69,078.79	69,000.00
Highway Block Grant	108,598.00	108,598.02	106,244.00
Water Pollution Grants	0.00	0.00	0.00
Housing & Community Development	0.00	0.00	0.00
Environmental Cleanup	0.00	0.00	11,000.00
State Bridge Aid	0.00	0.00	616,000.00
State & Fed. Forest Land Reimburse.	3,073.00	3,072.53	3,073.00
Flood Control Reimbursement			0.00
Other-Water Filtration-Em. Mgmt.	45,066.00	18,952.20	9,150.00
FROM OTHER GOVERNMENT			
Inter-governmental Revenues Windsor Agreement	11,540.00	11,540.02	16,055.00
CHARGES FOR SERVICES			
Income From Departments	190,000.00	180,245.83	289,000.00
Other-Mary Rowe Drive			43,500.00
MISCELLANEOUS REVENUES			
Sale of Town Property	50,000.00	40,367.62	45,000.00
Interest on Investments	108,921.00	104,468.64	45,000.00
Rent of Town Property	33,000.00	41,238.87	37,000.00
Parking Fines	1,500.00	1,700.20	1,700.00
Dog Fines	250.00	881.00	800.00
Insurance Interest & Dividends	43,417.00	43,417.07	33,487.00
Other	3,500.00	2,646.03	2,500.00

INTER-FUND OPERATING TRANSFERS IN

Special Revenue Fund	3,500.00	3,500.00	0.00
Transfer From Capital Reserve	9,300.00	9,300.00	106,000.00
Trust & Agency Funds	20,985.00	20,985.33	18,000.00
Municipal Sewer Department	201,297.00	201,297.00	248,200.00
Municipal Water Department	377,821.00	377,821.00	374,518.00
Proceeds From Long Term Notes and Bonds	0.00	0.00	0.00
General Fund Balance	507,296.00		539,317.96
Fund Balance Voted From Surplus	0.00		0.00
Fund Balance to be Retained	392,296.00		307,317.96
Fund Bal Rem. to Reduce Taxes	115,000.00	115,000.00	232,000.00
TOTAL REVENUES AND CREDITS	\$2,221,286.00	\$2,414,269.67	\$3,211,652.00

CENTRAL BUSINESS DISTRICT AMENDMENT

SEC. 229-20.1 Central Business District.

A. Purpose. The purpose of this district is to create a separate commercial district in downtown Hillsborough consistent with the compact nature of the area and the desirability of maintaining and encouraging an economically feasible and socially attractive multi-use zone.

B. Boundaries. To the north: The boundary of the current commercial zone.

To the east: On the north side of Henniker Street to the center of Holman Street and the south side of Henniker Street to the center of Cross Street. Between the intersection of these streets with Main Street the boundary is the center of Main Street.

To the south: The boundary of the current commercial zone.

To the west: North of West Main Street to the center of Dascomb Street and on the south side of West Main Street to the center of Wall Street and from there on southward in a straight line to the boundary of the current commercial zone. Between the intersection of these streets with West Main Street the boundary is the center of West Main Street.

C. Definitions. Retail business. Any business engaged to sell in small quantities to the consumer and not in bulk as sold by wholesalers. This includes businesses operating from so-called storefronts, such as barbershops and film processing centers which sell services to the individual user.

Manufacturing business. A business engaged in the production of some article out of raw materials and/or products which already have been manufactured elsewhere and where usually machinery is used for the production.

D. Permitted Uses. The following uses are permitted within the Central Business District as in harmony and consistent with a small town business center. Uses not listed must be approved by the Planning Board.

- Banks
- Doctors' and veterinary offices
- Nursing or convalescent hospitals
- Institutions for the care of the aged
- Libraries, museums
- Municipal and government offices
- Nursery schools and daycare centers
- Residences and multifamily homes with no more than four (4) dwellings
- Places of worship, religious institutions

Professional and engineering offices
Public parks
Restaurants
Retail businesses
Schools
Theaters, community buildings

Prohibited uses. The following uses are prohibited as not consistent with the character of a small town business center.

Automotive sales of new and secondhand cars
Contractor's yards
Farms
Junk yards
Manufacturing businesses with more than thirty (30) employees
Multifamily buildings with more than four (4) dwelling units
Nurseries for plants and trees
Storage facilities for flammable, odoriferous and noxious chemicals,
manure
Sales yards for trailers, campers and manufactured homes
Wholesale and distribution businesses

E. Provisions. (1) Certificate of Occupancy. Since dwelling units may exist on the second or third floors of buildings and because all buildings are in close proximity, a Certificate of Occupancy is required for all new uses. Such certificates are to be issued by the Town on the recommendations of the Fire Chief and a Code Enforcement Officer to ensure that the building is safe and does not present dangers to occupants and neighbors.

(2) Refuse Storage. Storage of refuse must be safe and adequately shielded from public view and access, in order to protect neighbors against noxious odors and to prevent attraction of animals.

F. Parking and Setback. The parking, setback and area coverage requirements for the commercial/industrial zone as set forth in Sec. 229-21 of this ordinance do not apply to the Central Business District.

G. Current uses which are in violation of this ordinance are to be considered non-conforming.

TOWN OF HILLSBOROUGH PROPOSED FLOODPLAIN ORDINANCE

This ordinance, adopted pursuant to the authority of RSA 674:16, shall be known as the Hillsborough Floodplain Development Ordinance. The regulations in this ordinance shall overlay and supplement the regulations in the Hillsborough Zoning Ordinance, and shall be considered part of the Zoning Ordinance for purposes of administration and appeals under state law. If any provision of this ordinance differs or appears to conflict with any provision of the Zoning Ordinance or other ordinance or regulation, the provision imposing the greater restriction or more stringent standard shall be controlling.

The following regulations in this ordinance shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency (FEMA) in its "Flood Insurance Study for the Town of Hillsborough, N.H." together with the associated Flood Insurance Rate Maps, and Flood Boundary & Floodway Maps of the town dated June 15, 1979, which are declared to be a part of this ordinance and are hereby incorporated by reference.

Item I Definition of Terms: The following definitions shall apply only to this Floodplain Development Ordinance, and shall not be affected by, the provisions of any other ordinance of the Town of Hillsborough.

"Area of Shallow Flooding" means a designated A0, AH, or V0 zone on the Flood Insurance Rate Map (FIRM) with a one-percent or greater annual possibility of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet-flow.

"Area of Special Flood Hazard" is the land in the floodplain within the Town of Hillsborough subject to a one-percent or greater possibility of flooding in any given year. The area is designated as zone A on the FHBM and is designated on the FIRM as zones A, A0, AH, A1-30, AE, A99, V0, or V1-30, VE or V.

"Base Flood" means the flood having a one-percent possibility of being equalled or exceeded in any given year.

"Basement" means any area of a building having its floor subgrade on all sides.

"Building" - see "structure".

"Breakaway wall" means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under

specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation.

"Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operation.

"FEMA " means the Federal Emergency Management Agency.

"Flood" or "Flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from: (1) the overflow of inland or tidal waters, and (2) the unusual and rapid accumulation or runoff of surface waters from any source.

"Flood Boundary and Floodway Map" (Floodway Map) is an official map of the Town Hillsborough, on which FEMA has delineated the "Regulatory Floodway". This map should not be used to determine the correct flood hazard zone or base flood elevation, the Flood Insurance Rate Map (FIRM) will be used to make determinations of flood hazard zones and base flood elevations.

"Flood Elevation Study" means an examination, evaluation, and determination of flood hazards and if appropriate, corresponding water surface elevations, or an examination and determination of mudslide or flood - related erosion hazards.

"Flood Insurance Rate Map" (FIRM) means an official map incorporated with this ordinance, on which FEMA has delineated both the special flood hazard areas and the risk premium zones applicable to the Town of Hillsborough.

"Flood Insurance Study" - see "Flood elevation study".

"Floodplain" or "Flood-prone area" means any land area susceptible to being inundated by water from any source (see definition of "Flooding").

"Flood proofing" means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitation facilities, structures and their contents.

"Floodway" - see "Regulatory Floodway".

"Functionally dependent use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities.

"Highest adjacent grade" means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

"Historic Structure" means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1) By an approved state program as determined by the Secretary of the Interior, or
 - 2) Directly by the Secretary of the Interior in states without approved programs.

"Lowest Floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

"Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 days.

"Mean sea level" means the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

"100-year flood" - see "base flood"

"Recreational Vehicle" is defined as:

- A. built on a single chassis;
- B. 400 square feet or less when measured at the largest horizontal projection;
- C. designed to be self-propelled or permanently towable by a light duty truck; and
- D. designed primarily **not** for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

"Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without increasing the water surface elevation. These areas are designated as floodways on the Flood Boundary and Floodway Map.

"Special flood hazard area" means an area having flood, mudslide, and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, A0, A1-30, AE, A99, AH, V0, V1-30, VE, V, M or E. (See - "Area of Special Flood Hazard")

"Structure" means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.

"Start of Construction" includes substantial improvements, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or part of the main structure.

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

"Substantial improvement" means any combination of repairs, reconstruction, alteration or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the

structure should equal: (1) the appraised value prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures which have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

"Water surface elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains.

Item II.

All proposed development in any special flood hazard areas shall require a building permit.

Item III.

The code enforcement officer shall review all building permit applications for new construction or substantial improvements to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is located in a special flood hazard area, all new construction or substantial improvements shall:

- (i) be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (ii) be constructed with materials resistant to flood damage;
- (iii) be constructed by methods and practices that minimize flood damages; and
- (iv) be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

Item IV.

Where new or replacement water and sewer systems (including on-site systems) are proposed in a special flood hazard area the applicant shall provide the Code Enforcement Officer with assurance that these systems will be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and on-site waste disposal systems will be located to avoid impairment to them or contamination from them during periods of flooding.

Item V.

For all new or substantially improved structures located in Zones A, A1-30, AE, A0 or AH, the applicant shall furnish the following information to the Code Enforcement Officer:

- (a) the as-built elevation (in relation to NGVD) of the lowest floor (including basement) and include whether or not such structures contain a basement.
- (b) if the structure has been floodproofed, the as-built elevation (in relation to NGVD) to which the structure was floodproofed.
- (c) any certification of floodproofing.

The Code Enforcement Officer shall maintain for public inspection, and shall furnish such information upon request.

Item VI.

The Code Enforcement Officer shall not grant a building permit until the applicant certifies that all necessary permits have been received from those governmental agencies from which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U. S. C. 1334.

Item VII.

1. In riverine situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands Board of the New Hampshire Environmental Services Department and submit copies of such notification to the Code Enforcement Officer, in addition to the copies required by RSA 482-A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Code Enforcement Officer, including notice of all scheduled hearings before the Wetlands Board.
2. The applicant shall submit to the Code Enforcement Officer, certification provided by a registered professional engineer, assuring that the flood carrying

capacity of an altered or relocated watercourse can and will be maintained.

3. Along watercourses with a designated Regulatory Floodway no encroachments, including fill, new construction, substantial improvements, and other development are allowed within the floodway that would result in any increase in flood levels within the community during the base flood discharge. In Zone A the Code Enforcement Officer shall obtain, review and reasonably utilize any floodway data available from Federal, State or other sources as criteria for requiring that development meet the floodway requirements of this section.

4. Along watercourses that have not had a Regulatory Floodway designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the FIRM, unless it is demonstrated by the applicant that the cumulative effect of the proposed development, when combined with all existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

Item VIII.

1. In special flood hazard areas the Code Enforcement Officer shall determine the 100 year flood elevation in the following order of precedence according to the data available:

a. In Zones A1-30, AH, AE, refer to the elevation data provided in the community's Flood Insurance Study and accompanying FIRM or FHBM.

b. In unnumbered A zones the Code Enforcement Officer shall obtain, review, and reasonably utilize any 100 year flood elevation data available from any federal, state or other source including data submitted for development proposals submitted to the community (i.e. subdivisions, site approvals).

c. In Zone A0 the flood elevation is determined by adding the elevation of the highest adjacent grade to the depth number specified on the FIRM or if no depth number is specified on the FIRM at least 2 feet.

2. The Code Enforcement Officer's 100 year flood elevation determination will be used as criteria for requiring in Zones A, A1-30, AE, AH, A0 and A that:

a. All new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood elevation;

b. That all new construction or substantial improvements of non-residential structures have the lowest floor (including basement)

elevated to or above the 100 year flood level; or together with attendant utility and sanitary facilities, shall:

- (i) be floodproofed so that below the 100 year flood elevation the structure is watertight with walls substantially impermeable to the passage of water;

- (ii) have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and

- (iii) be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this section;

c. All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood level; and be securely anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;

d. All recreational vehicles placed on sites within Zones A1-30, AH, and AE shall either:

- (i) be on the site for fewer than 180 consecutive days;

- (ii) be fully licensed and ready for highway use; or

- (iii) meet all standards of Section 60.3 (b) (1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for "manufactured homes" in Paragraph (c) (6) of Section 60.3.

e. For all new construction and substantial improvements, fully enclosed areas below the lowest floor that are subject to flooding are permitted provided they meet the following requirements: (1) the enclosed area is unfinished or flood resistant, usable solely for the parking of vehicles, building access or storage; (2) the area is not a basement; (3) shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with

screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwater.

f. Proposed structures to be located on slopes in special flood hazard areas, Zones AH and AO shall include adequate drainage paths to guide flood waters around and away from the proposed structures.

Item IX Variances and Appeals:

1. Any order, requirement, decision or determination of the Code Enforcement Officer made under this ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.

2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:

(a) that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.

(b) that if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.

(c) that the variance is the minimum necessary, considering the flood hazard, to afford relief.

3. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

PROTECTION OF THE LOON POND WATERSHED

AN AMENDMENT TO CHAPTER 160

Section 160-8. Protection of the purity of the water of Loon Pond and its watershed.

A. The purpose of this section is to protect the purity of the water of Loon Pond which is the sole public drinking water supply for the Town of Hillsborough.

B. This section shall be effective within the Loon Pond watershed as shown on the map, entitled, "Plan of Proposed Loon Pond Watershed in Hillsborough, N.H.". Such watershed is located above the dam which is located at approximately latitude 43°08'32", longitude 71°57'24" in the Town of Hillsborough. This plan is available for inspection at the office of the Town Clerk.

C. The Board of Water and Sewer Commissioners of the Town of Hillsborough shall be responsible for the enforcement of the rules under this section.

D. This section shall be effective upon passage by the voters of the Town of Hillsborough and upon publication in a newspaper of general circulation in the Town of Hillsborough.

E. Under the provisions of RSA 485:24, the Town of Hillsborough and its agents may enter at reasonable times any land or property within the drainage areas tributary to the Loon Pond public water supply in the Town of Hillsborough for the purpose of investigating watershed sanitation and inspecting sewage and drainage systems and other sources of potential contamination.

F. Any deviations from these rules shall be by written consent of the water supply and pollution control division and the Town of Hillsborough in accordance with Env-Ws 386.04. These provisions shall not apply to employees of the Board of Water Commissioners engaged in the performance of necessary duties for the protection and control of Loon Pond.

G. The Town of Hillsborough shall post a summary of the prohibitions contained in this ordinance at all public access locations where persons might reasonably be expected to access Loon Pond or its tributaries. A complete set of these rules shall be available and on file at the Town Clerk's office.

H. This chapter is enforced in addition to the minimum standards of shoreline protection as set forth in RSA 483-B, the Comprehensive Shoreline Protection Act. All property owners are required to meet the standards of this chapter in addition to those set forth in RSA 483-B. Where any provision of these rules is in conflict with state law or other local ordinances, the more stringent provision shall apply.

I. If any section of these rules shall be held to be invalid or unconstitutional by any court or competent authority, such holding shall not affect, impair or invalidate any other section or portion of the rules.

J. The rules for Loon Pond are as follows:

1. Nuisance. No privy, pig-pen, stable or other building or structure in which horses, cattle, swine, or other animals or fowl are kept shall be built, continued or maintained within 200 feet of the mean high water mark of Loon Pond or any lake, reservoir or stream tributary thereto. An exception may be granted by the Water and Sewer Commissioners for the purpose of providing housing protection for domestic pets so long as there is no danger of pollution to the waters of Loon Pond.

2. Toilets; Drains. No privy, toilet, sink drain or subsurface septic disposal systems or discharges therefrom, shall be built or maintained within 200 feet of the mean high water mark of Loon Pond or any lake, reservoir, or stream tributary thereto, nor anything else that might endanger the purity of the water supply shall be permitted to exist, whatever may be their distance from the pond, in such locality or manner as in the opinion of the Board of Water and Sewer Commissioners, would be liable to contaminate the water of Loon Pond. Existing, properly functioning, septic systems within 200 feet of the shoreline shall remain in place. If failure occurs, the repair or replacement shall be carried out in accordance with Env-Ws Chapter 1000.

3. Animal or Human Waste. No dead animal or fish, or parts thereof, or food or any article perishable or decayable, and no human waste, swill or garbage, shall be thrown into or deposited into or upon the water or ice, or placed or left in or within 75 feet of the water of Loon Pond, or any lake, reservoir, or stream tributary thereto.

4. Hazardous Waste. No hazardous waste, as defined in RSA 147-A, including such as solid, semi-solid, liquid or contained gaseous waste, or any combination of wastes which possess a threat to human health or the environment shall be placed on, left in, on or within 150 feet of the water or ice on Loon Pond or any lake, reservoir, or stream tributary thereto. The State of New Hampshire Hazardous Waste Laws shall be strictly enforced.

5. Solid Waste. No solid waste such as refuse, appliances, auto parts, tires, tree stumps, or similar waste shall be placed or left in, on or within 50 feet of the water or ice of Loon Pond or any lake, reservoir or stream tributary thereto.

6. Chemical Waste. No chemical waste such as gasoline, paint, fertilizer, or similar waste shall be placed into, on or within 150 feet of the water or ice of Loon Pond or any lake, reservoir or stream tributary thereto. This paragraph shall not apply to such household products as are safely maintained within a structure on the premises.

7. Pesticides. All pesticide applications, as defined in RSA 430, made on that land area which contributes surface water runoff either directly into Loon Pond or indirectly by running into any lake, reservoir or stream tributary thereof shall be conducted in strict accordance with the rules of the State of New Hampshire Pesticide Control Board.

8. Water Contact. No person shall bathe, wade, swim or perform any similar water contact activities in Loon Pond or any lake, reservoir or stream tributary thereto.

9. Boats. A person shall not use a sailboard, wet sailor type boat, jet ski or inflatable craft in Loon Pond or any pond, reservoir or stream tributary thereto. The use of sunfish, sailfish, rowboats, canoes and the like shall be permitted. The use of properly functioning electric motors shall be permitted. The board of Water and Sewer Commissioners may make additional rules and regulations, subject to lawful procedures, with regard to the use of boats as they may deem expedient.

10. Marine Toilet. No person shall discharge from or off a vessel, cruiser, boat, houseboat, wharf or from a structure of any kind whether on the water or on the ice, or any tank or receptacle thereon or therein contained, any excrement, urine, nor shall any waste be left in, on or near the water or ice of Loon Pond or any lake, reservoir or stream tributary thereto. All boats or structures of any kind used on the water or on the ice that are equipped with toilet, lavatory or other sewage or waste producing fixtures shall be provided with watertight tanks or receptacles for the reception and temporary storage of such wastes. The aforementioned tanks or receptacles shall be maintained as required in RSA 487 and the contents thereof shall be disposed of in a municipal sewerage system or into any adequate sewage disposal system on shore.

11. Overnight Mooring. No occupied vessel, cruiser, boat, houseboat, or structure of any kind shall be tied or beached or grounded to the water or ice, or tied to the shore of Loon Pond or any lake, reservoir or stream tributary thereto for an overnight period or any part of an overnight period. An unoccupied vessel, cruiser, boat, houseboat, or structure of any kind may be anchored or grounded to said waters or ice only by permission of the Board of Water and Sewer Commissioners or landowner, lessee, or person otherwise in control of such location.

12. Vehicles. The use or operation by any person of an OHRV or other motorized vehicle on the water or ice of Loon Pond or any lake, reservoir or stream tributary thereto is prohibited.

13. Aircraft. Aircraft shall not use the waters or ice of Loon Pond or any lake, reservoir or stream tributary thereto.

14. Ice. A person, firm or corporation shall not cut and take ice from Loon

Pond or adjacent wetlands except by permission of and under the direction of the appropriate Board of Selectmen as prescribed in RSA 485:54.

15. Fishing. Nothing in these rules shall be construed to prevent access to Loon Pond for fishing purposes, so long as the intent of the rules is observed. Ice fishing shall not be permitted.

16. Garbage Disposal. A person shall place any garbage, refuse or trash of any kind brought from home, camp or place of business in or near public waste containers. Refuse resulting from picnicking on or adjacent to Loon Pond or adjacent wetlands shall be deposited in approved containers.

17. Refuse Disposal. A person shall not break bottles or deposit refuse or wastes of any description into Loon Pond or adjacent wetland.

18. Outdoor Cooking. A person shall not kindle charcoal fires or maintain such within 50 feet of Loon Pond or adjacent wetlands.

19. Pets. A person shall keep dogs and other pets on a leash while within 50 feet of the shoreline. Pets shall not be left unattended and shall not be permitted in the water.

20. Horses. A person shall not ride or lead a horse along the shoreline.

21. Hours of Use. An unauthorized person shall not enter upon or remain on Hillsborough town property adjacent to Loon Pond between the hours of 9:00 pm and 6:00 am.

22. Alcohol and Drug Use. A person shall not possess or consume any alcoholic beverage or other controlled substances on Hillsborough town property.

23. Property Damage. A person shall not remove or damage any structure, sign, plant, tree or natural feature on town land.

24. Emergency Access. A person shall not obstruct or damage an emergency access gate. Violators shall be subject to towing at the owner's expense as defined in RSA 265:69.

25. Trespassing. A person shall not enter restricted areas that have been so posted as "no trespassing".

26. Conduct. A person shall obey the request made by authorized officials of the appropriate town in matters of safety and orderliness.

27. Overnight Use. A person shall not make overnight use of recreational vehicles or campers within 200 feet of Loon Pond or adjacent wetland.

28. Water Fowl. A person shall not feed any waterfowl found in, on or near the waters of Loon Pond.

29. Animal Waste. A person shall prepare and follow an animal waste management plan if any one property within 200 feet of Loon Pond or adjacent wetlands has more than 5 adult livestock, 10 immature livestock, or 50 poultry, to be approved by the Hillsborough County Conservation District.

K. Upon State adoption of these rules, any person violating these rules is, in accordance with RSA 485:26, guilty of a misdemeanor if a natural person, or guilty of a felony if any other person.

L. The Town of Hillsborough, by its Board of Water and Sewer Commissioners, is authorized to seek injunctive relief in the Hillsborough County Superior Court to enjoin any anticipated or ongoing violation of these rules.

M. Grandfathering of existing land uses shall be subject to the following: Existing uses as of the date of enactment of this ordinance may be continued by the landowner; such continued use shall be subject to any other rules which may limit the continuance of an existing use. If a change in use occurs or an expansion is proposed, the rule requirements must be met. A change in use shall include, but is not limited to, a change from seasonal to year round use, higher intensity of campsites, units or domestic farm animals. Discontinuance of a grandfathered use for two consecutive years shall result in the termination of any/all grandfathered rights. An owner of a completely destroyed property shall not be entitled to the protections of this paragraph. Any destruction of more than 50 percent of the property or destruction which renders the property unusable for a period in excess of 6 months shall render the property completely destroyed. The intent of these rules, to improve and maintain protection of Loon Pond, shall be considered at all times.

Submitted by petition

Financial Report - Town of Hillsborough December 31, 1998

This to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

February 10, 1999

Mildred A. Mooney, Chairman
D. Greg Maine
Robert R. Charron
Selectmen of Hillsborough, New Hampshire

GENERAL FUND

ASSETS

CHECKING-BANK OF NH	320,805.26
NH PUBLIC DEPOSIT INVESTMENT POOL	391,674.77
BNH - CERTIFICATE OF DEPOSIT	1,150,923.40
PETTY CASH-YOUTH SERVICES CHALLENGE PGM	125.00
TIMBER TAX CASH BONDS HELD	593.33
PETTY CASH	300.00
PAYROLL	249.43

TOTAL CASH **\$1,864,671.19**

TAXES	
PROPERTY TAXES RECEIVABLE	636,348.83
UNREDEEMED RECEIVABLE	400,842.37
EXCAVATION ACTIVITY TAX RECEIVABLE	821.15
YIELD TAX RECEIVABLE	92.34

ALLOWANCE FOR UNCOLLECTIBLE AND ELDERLY LIEN	(100,000.00)
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TOTAL RECEIVABLE **\$938,104.69**

DUE FROM OTHER FUNDS

DUE FROM WATER RESERVE	0.00
DUE FROM SEWER RESERVE	0.00
DUE FROM TRUST FUNDS	UNKNOWN
DUE FROM COPS GRANT	19,144.10
DUE FROM STATE OF NH	13,216.57
DUE FROM OTHERS	7,762.77
DUE FROM CAP. RES. - LIBRARY & PROJECT LIFT	(9,300.01)

TOTAL DUE FROM OTHER FUNDS **\$30,823.43**

OTHER ASSETS

PRE-PAID EXPENSES	2,303.00
TAX DEEDED PROPERTY	94,474.72

TOTAL OTHER ASSETS **\$96,777.72**

TOTAL ASSETS **\$2,930,377.03**

Financial Report - Town of Hillsborough December 31, 1998

LIABILITIES & FUND BALANCE		LIABILITIES	
OTHER PAYABLE		4,817.46	
ELVD WATER PAYABLE		(7,844.87)	
ELVD DISTRICT PAYABLE		0.00	
YOUTH SERVICE CONTRIBUTIONS		200.88	
COMMUNITY PROFILE PROJECT		517.15	
FRANKLIN PIERCE RESTORATION		320.80	
SCHOOL DISTRICT PAYABLE		2,340,999.17	
TIMBER TAX BONDS PAYABLE		593.33	
TOTAL LIABILITIES			\$2,339,603.92
DUE TO			
OTHER FUNDS		3,866.43	
TOTAL DUE TO			\$3,866.43
OTHER LIABILITIES			
CREDIT MEMOS		2.22	
OTHER LIABILITIES		36.08	
DARE CONTRIBUTIONS		333.57	
UNEXPENDED BALANCE. SP. APPR.		47,216.85	
TOTAL OTHER LIABILITIES			\$47,588.72
FUND BALANCE			
UNRESERVED FUND BALANCE	539,317.96		
TOTAL FUND BALANCE			\$539,317.96
TOTAL LIABILITIES & FUND BALANCE			\$2,930,377.03
WATER RESERVE ACCOUNTS			
CASH - NHPDIP INVESTMENT ACCOUNT		351,385.96	
PETTY CASH		50.00	
ACCOUNTS RECEIVABLE		9,295.31	
TOTAL ASSETS			\$360,731.27
UNEXPENDED BAL. OF SP. APPROPRIATIONS		0.00	
UNRESERVED BALANCE	360,731.27		
TOTAL LIABILITIES AND FUND BALANCE			\$360,731.27

**Financial Report - Town of Hillsborough
December 31, 1998**

SEWER RESERVE ACCOUNTS

ASSETS:

CASH - NHPDIP INVESTMENT ACCOUNT	733,955.97
PETTY CASH	50.00
ACCOUNTS RECEIVABLE/UNCOLLECTIBLE	27,411.00

TOTAL ASSETS	\$761,416.97
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LIABILITIES:

UNEXPENDED BAL. OF SP. APPROPRIATIONS	4,959.03
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UNRESERVED BALANCE	756,457.94
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TOTAL LIABILITIES AND FUND BALANCE	\$761,416.97
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TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 1998

GENERAL FUND

OPENING BALANCES **January 1, 1998**

CHECKING-BNH	276,317.01
PUBLIC DEPOSIT POOL-G/F	305,032.83
BNH-CERTIFICATE OF DEPOSIT	0.00
PAYROLL-CHECKING	277.98
CITIZENS BANK-INVESTMENT	100,831.82

DISBURSEMENTS

CHECKING	13,277,992.44
PUBLIC DEPOSIT POOL	1,595,078.85
BNH-CERTIFICATE OF DEPOSIT	1,000,000.00
PAYROLL-CHECKING	802,427.03
CITIZENS BANK-INVESTMENT	100,831.82

RECEIPTS

CHECKING	13,322,480.69
PUBLIC DEPOSIT POOL	1,681,720.79
BNH-CERTIFICATE OF DEPOSIT	2,150,923.40
PAYROLL-CHECKING	802,398.48
CITIZENS BANK-INVESTMENT	0.00

CLOSING BALANCES

December 31, 1998

CHECKING	320,805.26
PUBLIC DEPOSIT POOL	391,674.77
BNH-CERTIFICATE OF DEPOSIT	1,150,923.40
PAYROLL-CHECKING	249.43
CITIZENS BANK-INVESTMENT	0.00

TOTAL

\$1,863,403.43

BUILDING PROJECT CHECKING

January 1, 1998

BEGINNING BALANCE	1,970.35
TRANSFERS IN	1,633,987.16
TRANSFERS OUT	1,635,957.51

ENDING BALANCE

December 31, 1998

0.00

TOWN TREASURER'S REPORT

Fiscal Year Ended December 31, 1998

BUILDING PROJECT INVESTMENT	January 1, 1998	
(NHPDIP)		
BEGINNING BALANCE	458,151.93	
TRANSFERS IN	1,175,834.93	
TRANSFERS OUT	1,633,986.86	
ENDING BALANCE	December 31, 1998	0.00

YIELD TAX BONDS	January 1, 1998	
BEGINNING BALANCE	579.11	
DEPOSITS	14.22	
RETURN TO OWNER	0.00	
ENDING BALANCE	December 31, 1998	593.33

WATER SYSTEMS IMPROVEMENT	January 1, 1998	
BEGINNING BALANCE	8,971.15	
INTEREST	23.63	
TRANSFER TO WATER FUND	8,994.78	
ENDING BALANCE	December 31, 1998	0.00

WATER FUND	January 1, 1998	
NH PDIP INVESTMENT ACCOUNT	247,481.17	
INCOME	104,154.79	
DISBURSEMENTS	250.00	
ENDING BALANCE	December 31, 1998	351,385.96

SEWER FUND	January 1, 1998	
NH PDIP INVESTMENT ACCOUNT	594,689.85	
INCOME	166,219.37	
DISBURSEMENTS	26,953.25	
ENDING BALANCE	December 31, 1998	733,955.97

TOTAL CASH IN ACCOUNTS **\$2,949,338.69**

HELD BY TREASURER

Linda Blake, Town Treasurer

STATEMENT OF TAX RATE SETTING

1998

Appropriations	\$3,591,209.00	Tax Rate
Less: Revenues	(2,221,286.00)	
Less: Shared Revenues-BPT	(39,669.00)	
Add: Overlay	50,219.00	
War Service Credits	33,700.00	
Net Town Appropriation	\$1,414,173.00	\$7.00
Due to Regional School	\$4,360,257.00	
Less: Shared Revenue	106,982.00	
Net School Appropriation	\$4,253,275.00	\$21.02
Due to County	\$382,643.00	
Less: Shared Revenue	9,527.00	
Net County Appropriation	\$373,116.00	\$1.84
Combined Tax Rate		\$29.86

Total Property Taxes Assessed **\$6,040,564.00**

Commitment Analysis

Total Property Taxes Assessed	\$6,040,564.00
Less: War WAR service credits. Credits	(33,700.00)
Add: Village District Commitment.	82,245.00
Total Prop. Tax Commitment	\$6,089,109.00

Town

Net Assessed Valuation	Tax Rate	Assessment
\$202,296,176.00	\$29.86	\$6,040,564.00

Emerald Lake District

Net Assessed Valuation	Tax Rate	Commitment
\$22,168,350.00	\$3.71	\$82,245.00

SUMMARY OF TOWN VALUATION

Total Taxable Land	53,418,062	
Total Taxable Buildings	140,202,744	
Public Utility	9,691,600	
Valuation Before Exemptions		203,312,406
Blind Exemptions	135,000	
Elderly Exemptions	896,100	
Solar/windpower	29,430	
Unapplied exemptions	(44,300)	
Total Exemptions		(1,016,230)
Net Valuation for Tax Rate		\$202,296,176

Emerald Lake Valuation

Total Taxable Land	7,031,600	
Total Taxable Buildings	14,453,300	
Public Utility	786,650	
Valuation Before Exemptions		22,271,550
Blind Exemption	15,000	
Elderly Exemptions	88,200	
Total Exemptions		(103,200)
Net Valuation for Tax Rate		\$22,168,350

TOWN TAX RATE HISTORY	1996	1997	1998
School	18.89	19.39	21.02
County	2.01	2.13	1.84
Town	7.09	7.07	7.00
Total	\$27.99	\$28.59	\$29.86

LONG TERM DEBT SCHEDULE THROUGH 2003

PURPOSE OF DEBT	1998	1999	2000	2001	2002	2003
WATER FILTRATION						
BALANCE	2,892,856.00	2,785,712.00	2,678,568.00	2,571,424.00	2,464,280.00	2,357,136.00
PRIN	107,144.00	107,144.00	107,144.00	107,144.00	107,144.00	107,144.00
INT	128,973.00	124,152.00	119,330.00	114,509.00	109,687.00	104,866.00
WATER DEPT						
TOWN	157,411.33	154,197.33	150,982.67	147,768.67	144,554.00	141,340.00
TOTAL PMT	78,705.67	77,098.67	75,491.33	73,884.33	72,277.00	70,670.00
	236,117.00	231,296.00	226,474.00	221,653.00	216,831.00	212,010.00
WASTE WATER # 11						
BALANCE	858,260.76	821,960.40	783,845.02	743,823.87	701,801.66	657,678.34
PRIN	36,300.36	38,115.38	40,021.15	42,022.21	44,123.32	46,329.48
INT	42,005.53	40,145.14	38,191.72	36,140.63	33,987.00	31,725.68
TOTAL PMT	78,305.89	78,260.52	78,212.87	78,162.84	78,110.32	78,055.16
WASTE WATER # 13						
BALANCE	347,733.16	336,396.95	324,486.84	311,979.51	298,828.73	285,016.74
PRIN	11,336.21	11,910.11	12,507.33	13,150.78	13,811.99	14,511.23
INT	17,243.79	16,669.89	16,072.67	15,429.22	14,768.01	14,068.77
TOTAL PMT	28,580.00	28,580.00	28,580.00	28,580.00	28,580.00	28,580.00
TRANSFER STATION						
BALANCE	500,000.00	450,000.00	405,000.00	360,000.00	315,000.00	270,000.00
PRIN	50,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
INT	37,590.00	34,065.00	30,847.50	27,585.00	24,277.50	20,925.00
TOTAL PMT	87,590.00	79,065.00	75,847.50	72,585.00	69,277.50	65,925.00
RECYCLING FACILITY						
BALANCE	99,000.00	79,200.00	59,400.00	39,600.00	19,800.00	
PRIN	19,800.00	19,800.00	19,800.00	19,800.00	19,800.00	
INT	4,500.00	3,503.18	2,508.93	1,503.71	999.74	
TOTAL PMT	24,300.00	23,303.18	22,308.93	21,303.71	20,799.74	
WATER SYSTEM						
BALANCE	315,000.00	270,000.00	225,000.00	180,000.00	135,000.00	90,000.00
PRIN	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
INT	21,420.00	18,360.00	15,300.00	12,240.00	9,180.00	6,120.00
TOTAL PMT	66,420.00	63,360.00	60,300.00	57,240.00	54,180.00	51,120.00

**TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS
Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 1998**

	DR. 1998	1997	Prior
Uncollected Taxes-			
Beginning of Fiscal Year:			
Property Taxes	\$ 776,284.32		293.17
Yield Taxes	2,071.06		
Water Taxes	32,738.50		
Sewer Taxes	77,584.62		
Emerald Lake Water	5,384.38		
Taxes Committed			
to Collector:			
Property Taxes	\$ 6,097,172.27		
Yield Taxes	64,303.21		
Water Taxes	398,708.18		
Sewer Taxes	254,136.80		
Emerald Lake Water	54,675.00		
Excavation Activity Tax	7,815.41		
Int & Cost on Tax Lien		35,052.38	
Overpayment of taxes	12,252.35		
Interest Collected On			
Delinquent Taxes:			
Property Taxes	10,905.84	19,083.50	22.04
 TOTAL DEBITS:	 \$6,899,969.06	 \$948,198.76	 \$315.21

CR.

Remitted to Treasurer During Fiscal Year	1998	1997	Prior
Prior			
Property Taxes	\$ 5,443,412.85	\$ 462,044.81	293.17
Yield Taxes	63,944.27	788.12	
Water Taxes	352,960.71	17,515.61	
Sewer Taxes	232,691.89	61,241.95	
Emerald Lake Water	47,231.27	3,955.85	
Excavation Activity Tax	6,994.26		
Interest on Taxes	10,905.84	22,969.26	22.04
Int & Cost on Tax Lien		1,391.56	
Deeded to Town	7,115.08	5,144.04	
Prior Yr. Payment	7,209.85		
Taxes Taken to Lien		367,384.67	
Abatements Allowed:			
Property Taxes	15,350.07	597.54	
Sewer Taxes	550.00	125.00	
Water Taxes	2,295.39	5,040.35	
Deeded to Town:			
Water	828.69		
Sewer	1,075.00		
Uncollected Taxes End of Fiscal Year:			
Property Taxes	636,336.77		
Yield Taxes	358.94		
Water Taxes	42,623.39		

Sewer Taxes	19,819.91
Emerald Lake Water	7,443.73
Excavation Activity Tax	821.15

TOTAL CREDITS:	\$6,899,969.06	\$948,198.76	\$315.21
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SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS
Deborah J. McDonald - Tax Collector
Fiscal Year January 1 through December 31, 1998

DR.

Tax Sale/Lien on Account of Levies of	1997	1996	Prior
Balance of Unredeemed Taxes			
Beginning of Fiscal Year:	\$ 362,042.30		\$477,966.52
Taxes Sold/Executed To			
Town During Year	\$402,437.05		
Interest Collected after			
Sale/Lien Execution:	4,922.31	38,911.13	170,223.21
TOTAL DEBITS:	\$407,359.36	\$400,953.43	\$648,189.73

CR.

Remittance to Treasurer

During Fiscal Year:

Redemptions	\$ 118,668.48	\$ 177,877.11	\$ 378,797.16
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Interest & Cost After

Sale	4,922.31	38,911.13	170,223.21
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Abatements of Unredeemed

	15,848.39	14,620.70	
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Unredeemed Taxes End

of Year	250,701.41	144,246.48	
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Deeded to Town during yr.

	17,218.77	25,298.01	99,169.36
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TOTAL CREDITS:	\$ 407,359.36	\$400,953.43	\$648,189.73
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TOWN CLERK'S ACCOUNT

**FOR THE PERIOD JANUARY 1, 1998
THROUGH DECEMBER 31, 1998**

1998 REGISTRATIONS	\$427,949.00
DOG LICENSES	5,353.50
DOG FINES	861.00
MARRIAGE LICENSES	1,862.00
FEES	24,412.00
PAID TO THE TOWN OF HILLSBOROUGH	\$460,446.50

VITAL STATISTICS

BIRTHS	35
MARRIAGES	52
DEATHS	28

YEAR END REPORT OF 1998 DEATHS IN HILLSBOROUGH

KATHERINE T. CRANE
DAVID A. LEVESQUE
DORA ADELAIDE SAWYER
JONATHAN A. LEVESQUE
EDWARD EARLE LIGHTFOOT
ALICE E. SELLERS
BEATRICE LOIS BOCKUS
LEE FRANCIS PAQUET
GERTRUDE PAGE
RICHARD J. FARRELL
DOROTHY H. HEBERT
JOHN LAWRENCE COOPER, SR.
ANNA MARIE SJOLANDER
GLORIA WILSON
JOHN NELSON KEMP
GRACE C. MOORE
JOHN KIRK FARRAR
EDWARD JOSEPH MCLAUGHLIN
LAURA ELLEN HAYES
HERBERT FREDERICK HATHAWAY
IDA BELLE NOBLE
VINCENT JOHN BRENNAN III
EVERETT DONALD MURDOUGH
ANNETTE H. PARKER
FRANCE MARY LILIANE CARTER
BEATRICE LOUISE SMITH
ROBERT H. DUNNE
CHARLES D. PELLETIER
DORIS V. SOLOMAN (1997)

RESPECTFULLY SUBMITTED,
DEBORAH J. MCDONALD, HILLSBOROUGH TOWN CLERK

1998 Selectmen's Report

Nineteen ninety-eight was designated as a completion year for projects that had been started in prior years. Among them was the paving of the Police Station, Fire Station and Stickney lots, which has been completed.

We would like to thank Chief F. Pete Cate for his twenty-seven years of service to the Town of Hillsborough. As most of you know, Pete began his career with Hillsborough shortly after his schooling. There have been many changes over the years and Pete has been there to guide us through. THANK YOU.

The recycling/co-mingling center got off to a late start due to construction problems. This is up and running as of this report. It is believed, by statistics that are coming in, that this will save the taxpayers of Hillsborough, and those towns that are involved with this project, taxation costs. This will be realized through the cost to incinerate versus the money to recycle (which cost less and in some cases results in dividends back to the towns.)

The landfill closure/monitoring/engineering appropriation is on track with the State and the Selectmen are working closely to insure that the landfill closure is finished on schedule following the time line for completion of each phase.

The property across from Grimes Field that was owned by the State has been acquired by the Town. No immediate plans have been made for this lot.

The town shed at the rear of the new post office has been torn down in anticipated use of parking for the new post office. The new town shed will be erected near the present town barn. The building has been purchased (as it was cheaper to purchase now) and will be erected in the spring.

The new tennis courts and basketball/skateboard area at Grimes Field have been completed and appear to be used by many of the citizens

of Hillsborough and its visitors.

A teen center has been authorized for a six-month period at the previous Gables Realty building. This project is being run by the teens themselves with at least two adult supervisors (when the center is open) and under the leadership of our Youth Services Director. We wish them great success and hope that teens and adults alike join in contributing their time and energy to make this the beginning of a place for the youth of this town to flourish and grow in a positive manner.

The by-pass appears to be surpassing the time line set by the State for completion. This has stimulated the Town to look at what direction the downtown area, as well as the surrounding area, is headed. Several committees have been formed to advise, direct and otherwise try to make Hillsborough the community we all want to bring our children up in.

Respectfully submitted,

Mildred A. Mooney, Chairman
Robert R. Charron
D. Greg Maine
Selectmen of Hillsborough

Sewer and Water Commissioners' Report

The changes that the town and its residents experienced this year also affected the operations of the sewer and water department, chief among them being the commencement of work on the Hillsborough bypass.

The Manchester, N.H., engineering firm of Dufresne-Henry, was selected by the commissioners to begin the engineering design for the relocation of those sewer and water services displaced by the new highway, with most of the work being concentrated at the Center Road and Bible Hill Road crossings. The commissioners have also entered into an agreement with the New Hampshire Department of Transportation under which all engineering costs incurred by the sewer and water department as a result of the bypass will be reimbursed by the State. Department personnel were also busy with the removal of water meters and the shutting off of services to the many homes razed to make way for the bypass.

With the advent of recycling and the resultant closing of the landfill in Hillsborough the commissioners will have to find a new way of disposing of sewage grit, a byproduct of the wastewater treatment process. The grit must be treated by methods which range from cyclone processing to washing and dewatering before it can be bagged or placed in a dumpster for disposal. Initial estimates show costs to install the various treatment systems running from \$200,000 to \$390,000.

In an effort to further protect the Town's drinking water supply at Loon Pond, the commissioners have placed a Special Warrant Article on this year's warrant. The article asks that the voters adopt an ordinance entitled "Protection of the Loon Pond

Watershed", which incorporates restrictions on activities within the shoreline protection area of Loon Pond. The ordinance includes restrictions on the disposal of human, animal, hazardous and chemical wastes as well as the use of pesticides within the 951-acre watershed area. The majority of the restrictions pertain to areas within 200 feet of the pond and adjacent tributaries and wetlands. The commissioners hope that the voters will express their support of efforts to protect and preserve the water quality at Loon Pond by approving the warrant article.

In addition to the watershed ordinance, the commissioners will also be monitoring the progress of a New Hampshire Department of Environmental Services bill as it makes its way through the State House in Concord. The bill would provide \$1.5 million per year in matching grants for the next biennium to cities and towns so they may buy land near their water supplies. It is the commissioners hope that such funds, when combined with local sources, could be used to purchase land within the Loon Pond Watershed, ensuring long term protection for the Town's drinking water source.

Eugene Edwards, Chairman
Gary Lamothe
Donald R. Mellen

Police and Dispatch Report

During early 1998 the department completed its relocation into the new police headquarters. This move had an immediate positive impact on the morale of the department and the efficient delivery of police services to the Town of Hillsborough. The entire department appreciates working in a professional modern facility and we wish to express that appreciation to the citizens of Hillsborough for their support.

This has been a challenging and busy year for the police department and the communications center. In January our emergency back-up systems were tested when a major ice storm hit the area, which crippled many communities leaving people isolated and without power for several days. During this same period, a serious motor vehicle accident at the end of Dump Road severed a telephone pole, which interrupted the electrical and telephone services to much of the town. The facility's emergency systems performed well and the communications center was able to provide services without interruption to the town. During these events, the citizens, businesses and public safety agencies worked as a team to meet the needs of the community and it was a pleasure to be a part of this group. As a community, we have much to be proud of!

In addition to many of the traditional law enforcement services the department provided, we have also been involved in several non-traditional programs designed to enhance our public relations, visibility in the community, and promote safety. For example, during the summer, members of the department initiated the Cops in Shops Program. The purpose of the Cops in Shops Program was to target the illegal purchase of alcohol by minors and/or the purchase of alcohol by adults who then would pass it on to minors waiting nearby. As expected, this is a significant public safety concern in our town, and along with this and other programs in cooperation with the State Liquor Commission, the department will be concentrating its efforts again this year to address this serious concern.

On a lighter note, in an effort to enhance the department's relationship with the youth of our community, we utilized the police department's training facility every other week and turned it into a movie theater and sponsored the Youth Services Movie Night.

Unfortunately, 1998 also brought with it the resignation of Officer Darin Melanson, the department's DARE officer. Darin has moved on to the Rockingham County Sheriff's Office. We were sad to see him go and wish him and his family the best of luck. Also 1998 has brought with it the culmination of Chief Frank "Pete" Cate's 27 years of dedicated law enforcement to the Town of Hillsborough. We wish him the best of luck, extend our appreciation for all that he did, and hope that he can now enjoy some of the finer moments of life. As we begin 1999, we have also accepted the resignation of Officer Jeffrey Dumond, who has decided to return to active duty with the United States Army where he will be serving as a helicopter instructor pilot. Jeff will be stationed at the Army Aviation Center in Fort Rucker, Alabama. We extend to him our appreciation for his service and wish him the best of luck also.

With the new year progressing, the department will be expanding its community policing objectives by utilizing traditional law enforcement efforts, non-traditional programs, directed patrols and high visibility. Once again we have targeted underage drinking as a serious public safety concern and will be instituting programs and enforcement efforts to reduce this problem. The department is close to its goal of instituting a School Resource Officer Program. The Hillsboro Police Department, in conjunction with the Hillsboro Youth Services and the Hillsboro - Deering High School, are preparing for submission of a grant that would provide for such services. The officer's daily presence at the school would promote safety and provide a resource for counseling and instruction, which will have a positive impact on the youth of our community. The department will continue its efforts toward State accreditation. Through State accreditation, the department will operate under nationally accepted standards for policies and procedures in conducting our day-to-day operations. This program will heighten professionalism, reduce the town's liability and provide for continued

growth and improvement as we continue our commitment to excellence.

The Department's communications center is undergoing efforts to obtain a new police radio frequency. The proliferation of police radio usage in our area has created an unsafe condition and this effort will provide a new frequency, which will be dedicated to our community and the jurisdictions which we serve. The communications center is continuing its efforts to increase revenues and offset operating expenses. In 1999, with approved funding, we will be constructing a repeater site, which will enable the department to extend its services to other communities in addition to those already served. The department is currently negotiating with four (4) other communities in the Monadnock Region to provide dispatch services. In addition, we are attempting to expand our alarm monitoring services, which would also generate additional revenues.

Once again we thank the citizens of our community for their support through the year and look forward, with excitement, to serving you into the next millennium.

The following statistical data is a brief summary of the Department's activity for 1998.

8,426 calls for service

652 crime-related cases where 1,065 criminal offenses were committed

257 of the 652 cases were actively investigated

363 in-custody arrests (of those 93 were juveniles)

1,059 motor vehicle stops (of those 372 were cited)

221 motor vehicle accidents responded to

(13% of persons involved suffered injuries; driver inattention/distraction was leading contributing factor in over 30% of accidents)

During 1998 the dispatch center processed approximately 22,000 calls for all the communities we serve. More than 1,000 of these calls were taken at the lobby window by the dispatcher on duty.

The call break-down is as follows:

Hillsborough	8,426
Antrim	3,674
Bennington	2,199
Deering	1,965
Washington	1,299
Weare	4,148

Respectfully submitted,

Hillsboro Police Department

Youth Services Report

The Office of Youth Services is a resource for children and their families in Hillsborough and Deering. There is no cost to residents in these participating communities.

Services provided:

Individual and Group Support

Crisis intervention

Referrals to area agencies and services

Court Diversion

Local Coordination of Big Brothers Big Sisters Program

Summer program in cooperation with Parks and Recreation

Challenge Course

Hillsborough Youth Center (Project Genesis)

Court ordered community service

In 1998 there were 13 Court Diversion cases. There are currently 4 BB/BS matches, with 2 females and 2 males waiting to be matched.

There have been a number of positive things happening through the Office of Youth Services in 1998. This office meets together weekly with the Hillsborough Police Department (Corporal David Cahill) and Hillsborough-Deering High School (Principal Michael Henderson and Assistant Principal Susan Noyes). Through these meetings, adolescents having difficulties in Hillsborough have been assisted through the effort of teamwork with the three offices.

The Office of Youth Services has played a large role in helping to organize and run a "coffee house" type of youth center called Project Genesis. Through the generous donation of the Hillsborough selectmen, we have been allowed to use a town owned building for a six month trial period. Various townspeople, businesses and adolescents have volunteered their time to make this all happen. It is expected to open February 1, 1999.

A new community service program has begun in Hillsborough through this office. All court ordered community service is now

coordinated through OYS. A new twist to community service in Hillsborough includes court orders that require parental supervision of all juveniles required to perform community service. Service has been performed at the Hillsborough Food Pantry, Hillsborough Police Department and Senior Meals, to name a few. Two hundred and five hours have been completed in the nine months since the program's inception.

The summer of 1998 brought the Office of Youth Services and the Parks and Recreation Department together once again to create a wonderful summer program. New to this program this year were weekly movie nights, daily sports activities and two summer dances held at Manahan beach that included free food and music. We successfully teamed up to enter a float in the annual parade and won the "Most Appropriate Float" award. We look forward to building an even better program together for 1999.

Our summer program received \$500.00 in donations in 1998 from local organizations to sponsor the summer dances that were held. The following organizations donated \$100.00 each. The Hillsboro American Legion, Hillsboro Police Association, Hillsboro Firemen Association, Hillsboro Lions Club and the Hillsboro Moose Club. These donations allowed us to do positive drug and alcohol free activities at no cost to the kids. We appreciate their support.

The Office of Youth Services is located on the second floor of the Community Building, above Fuller Public Library. Regular office hours are Monday-Friday 9:00 a.m - 5:00 p.m. Otherwise by appointment. For more information or to make a referral, please call 464-5779.

Respectfully Submitted,

Michael Woods
Director, Office of Youth Services

Hillsboro Fire Department Report

During the calendar year of 1998 the Hillsboro Fire Department responded to 197 fire calls, which included motor vehicle accidents, structure fires, hazardous material responses, arson investigations, mutual aid responses, brush fires, service calls as well as inspections.

It was a busy year for training with most members attending and completing classes in incident command, hazardous material; operations/decontamination, water and ice rescue, EMT and leadership classes just to name a few.

This year the department has on its roster two FF/paramedics who have proven to be assets to both fire and rescue departments. A special thanks goes to our fire prevention committee, who continues to educate our children to the hazards of fires and the use of the 911 system.

There was a good time to be had by all who attended our annual turkey raffle held in the new meeting room. Hats off to the auxiliary for their time and effort in serving food and drinks at major incidents. The officers and members of the HFD wish to thank all the taxpayers, families, friends, businesses and employees for their continued support and understanding.

Respectfully submitted,

Richard Ritter
Fire Chief

Carolyn Fox Fund Report

December 31, 1998

There was no meeting of the Carolyn Fox Fund Committee during 1998. There were no funds expended.

Treasurer's Report for 1998

Cash Balance 1/1/98	\$321.29
Fund Income	239.17
Interest Income	<u>11.67</u>
Fund Balance 12/31/98	\$572.13

Linda Stellato
Secretary/Treasurer

Hillsboro Rescue Squad

The Hillsboro Rescue Squad responded to 451 calls, up 23 from 1997. The Hillsboro Rescue Squad also acknowledges with gratitude the assistance of other towns in providing mutual aid response.

In 1998 the squad purchased new safety equipment for cold water rescue. We also upgraded our training to higher levels and we now have two Paramedics that can help our town and area towns.

The Hillsboro Rescue Squad would like to thank everyone for their generous donations, these donations allowed us to continue to operate strictly on donations only and not burden the Hillsborough taxpayers.

Respectfully submitted,

Garry McCulloch, Captain
Hillsboro Rescue Squad
Hillsboro Fire Department

1998 Fire Statistics

(All Fires Reported Through December 23, 1998)

Fires Reported by County

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12
 TOTAL FIRES	 798
TOTAL ACRES	442.86

Causes of Fires Reported

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of Ashes	19

Report of Town Forest Fire Warden And State Forest Ranger

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2,400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests of New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the state. Your local fire warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

Report of the Fuller Public Library, 1998

The library community lost a good friend in 1997. John Farrar, a library trustee for 3 years, died in June of a brain tumor. John was 52 years old. He will be greatly missed.

On July 1, 1998, the Fuller Public Library announced the establishment of an endowment funded by Joseph Solomon in memory of his wife, Doris, who died in 1997. Joseph Solomon donated \$25,000 to endow the Doris V. Solomon Fund, which will be part of the Fuller Public Library Fund at the New Hampshire Charitable Foundation. He then challenged the community to raise \$25,000. Mr. Solomon will increase the original endowment with additional contributions up to \$25,000, matching dollar for dollar the community's contributions. As of December 31, 1998, the library community had raised \$21,000 in pledges and contributions. We have four more years to complete the challenge.

Project LIFT, the library's literacy program for adults, is in its 7th year. In 1998, Project LIFT serviced 99 adults assisted by 46 volunteer tutors. Two "Connections" book discussion series, for adult new readers, were funded by the New Hampshire Humanities Council. The Project sent three students, one tutor and the program coordinator to the New Hampshire Literacy Congress held at Exeter, NH. The end of the year celebration for students, tutors and their guests was held at the Dutton Club. The participants enjoyed stories, dessert and door prizes. See funding sources at end of this report.

The library held spring and fall adult book discussion series funded by the New Hampshire Humanities Council.

The Summer Reading Program, "Live Free and Read", a reading program for children in grades 1-6, incorporated reading with arts and crafts. The program was enhanced with performances by Carolyn Parrott, Mary DesRosier & The Little Red Wagon from UNH. Funding for the summer program was provided by Caron's Diner, Osram, Granite Bank and Bank of New Hampshire. Regular children's programming for September through May provided two story hours per week. Special programs were provided for February and April school vacations and for National Library Week. Students from New England College assisted the Children's Librarian during Children's Book Week with after school activities of storytelling, making books and crafts.

Passes to local museums continue to be well used. The Library has passes to the Museum of Fine Arts in Boston, The Currier Gallery of Art

in Manchester, the Museum of New Hampshire History in Concord, and the Christa McAuliffe Planetarium in Concord. The passes may be borrowed like a book and used as a ticket into the museum and then returned to the library.

The Friends of Fuller Public Library sponsored a fund raiser by selling Book/Reading pins. The Friends also assisted with refreshments at the annual Book Sale and at the Silver Tea during the Old Fashioned Christmas celebration. Tours of the Community Building were provided by Ray Barker.

For the 5th year, Fuller Library in cooperation with Southern New Hampshire Services Supplemental Food Program for Women, Infants and Children (WIC) sponsored "The Gift of Reading". Books were distributed through the Library to children whose parents were enrolled in the WIC program. The project was funded by businesses, banks and private donations.

Several staff members attended computer Internet workshops sponsored by the New Hampshire State Library. The annual NH State Library Spring Conference held in Meredith, was attended by 4 staff members.

The Hillsborough History Committee met regularly for the past year. A new edition of the town history is being written to cover the years 1960-1999.

Project LIFT Funding Sources, Oct. 1998-Dec. 1999 (15 mos.)

Doris & Joseph Solomon Fund of the

New Hampshire Charitable Foundation	\$ 2,500.00
New Hampshire State Dept. of Education	14,685.60
Mary Louise Billings Trust	1,500.00
Monadnock Paper Mills, Inc.	1,500.00
Public Service Co. of NH	200.00
Town of Antrim	2,500.00
Town of Bennington	600.00
Town of Deering	450.00
Town of Greenfield	250.00
Town of Hillsborough	13,125.00
Town of Temple	125.00
Town of Washington	225.00
Town of Windsor	150.00

Changes: Trustee Kristen Collins-Laine and her husband, Jim moved to Canaan, NH in May. Kristen's resignation as Trustee was accepted with regret. Sandra Trottier was appointed to fill the unexpired term.

Volunteers: Jane MacPhee, Virginia Craven, Coleen Bowden, Mary Riffle, Michael Riffle.

Book Sale Volunteers: Marion VanHorne, Mark Tanzer, Mary Riffle, Michael Riffle, Scott Glenndinning, Ray Barker, Jim Marhan, Andrew Schuman, Joyce Peace, Veletta Swett, Yvonne Weigelman, Wesley Sweetser.

Cash donors: Brian Bishopric, Joseph Solomon, Jean and Alan Ager, Virginia Colman, Jackie Dore, Judy Wood, Golden Pineapple, Camp Interlocken.

Museum Pass Donation: Judy Wood, Julie and Nancy Gallagher.

Memorial Cash Donors: Kay and Jane Gilchrist.

Book Donations: Jean & Alan Ager, Sue & Ray Barker, Stacey Barker, Steve Bethel, Cliff & Dorothy Blanchard, Paula Bliss, Colleen Bowden, Hannah Calley, Dave Cassidy, Cheryl Christenson, Daleen Clark, Eleanor Coleman, Virginia Colman, Ed Connor, Jill Cover, Helen Creighton, Tim & Louise Crane, Karen Cullen, Matthew Dixon, Jackie Dore, Martha Douglass, Becky Dutton, Nancy Fleming, Harriet Ford, Joy Foster, Monique Fox, Camille Gibson, Deb Gile, Betsy Hatfield, Judy Hatfield, Bob Hill, Judy Horton, Rena Houle, David Levy, Jane MacPhee, Martie Majoros, Joanne Marziano, Gregg Massey, Matthew McClure, Megan Jo McKinnon, Jack & Pat McLaughlin, Connie McLean, Muriel McMahan, Peg Moy, Sally Nolan, Linda Odum, Wes Parker, William Pearson, Kathy Pepper, Marge Porter, John & Villa Ramsay, Joanne Rice, Jacob Rietsema, Belinda Roffe, Jody Scaltretto, Koo Schadler, Paul Schmidt, Andrew Schuman, John Segedy, Nancy Shee, Jayme & Laura Simoes, David & Kay Smith, Wendy Smith, Joe Solomon, Jane Spragg, Sofia Standke, Olivia Storey, Tim Vaillancourt, Mary Walker, Loren Warner, Louis White, Liz Worth, Emily Wrubel, Roxann Yeaton.

Statistics: 3800 registered borrowers, 213 nonresident borrowers, 35,529 items borrowed, 849 items requested by Fuller through Interlibrary Loan, 238 item borrowed from Fuller by other libraries through Interlibrary Loan, 468 visits to the Internet by library patrons

Trustees: Stewart Gray, Chairman

Marjorie Porter

Sandra Trottier

Respectfully submitted, Tamara McClure, Director

Fuller Public Library Financial Report

Fiscal Year Ended December 31, 1998

Receipts:

Town Appropriation	\$ 67,324.05
Interest - Bank of New Hampshire	90.04
Non-resident Fees	1,156.00
Fines	1,494.11
Gifts and Donations	2,791.78
Book Sales	3,746.86
N.H. Humanities Council	1,860.00
Programs	161.00
Lost Books	402.86
Copies	904.59
Refunds	70.95
Reimbursements	168.13
Trust Funds	1,756.52
Project LIFT	1,175.00
Work-study Grant	108.29
Friends of the Library	<u>348.00</u>
	83,558.18
Balance on Hand January 1, 1998	<u>16,502.76</u>

Grand Total \$100,060.94

Expenses:

Wages	\$ 53,493.34
FICA & Medicare	4,092.16
Medical Insurance	4,738.55
Books	11,928.65
Videos	725.65
Periodicals	1,981.26
Supplies	2,204.90
Maintenance	198.00
Bank Fees	120.60
Postage	422.08
P.O. Box Rent	20.00
Adult Programs	175.78
Dues & Conference Fees	332.00
NH Humanities Council Programs	2,086.91
Transferred to NHPDIP	10,500.00
Book Pins (Fundraiser)	325.00
Museum Passes	310.00
Land Sale Expenses	111.32
Children's Programs	912.51
Mileage	158.10
Telephone	749.42
New Equipment	<u>395.57</u>
	\$ 95,981.80
Balance on Hand December 31, 1998	<u>4,079.14</u>

Grand Total \$100,060.94

Respectfully Submitted,

Robin M. Sweetser

Fuller Library Accounts At: NH Public Deposit Investment Pool

Grant Account

Opened April, 1998	\$ 2,500.00
Contributions	3,750.00
Income Earned	<u>55.28</u>
	\$ 6,305.28
Account Closed July 1998	

Project LIFT

Beginning Balance	\$15,474.96
Contributions	29,250.00
Income Earned	<u>969.96</u>
	45,694.92
Withdrawals	<u>- 21,000.00</u>
	\$24,694.92

History Account

Beginning Balance	\$18,490.09
Income Earned	<u>927.56</u>
	19,417.65
Withdrawals	<u>- 2,000.00</u>
	\$17,417.65

Book Account

Beginning Balance	\$10,857.59
Contributions	<u>30,649.42</u>
	41,507.01
Income Earned	<u>1,434.53</u>
	\$42,941.54

Planning Board Report

The year 1998 has been a busy one for the Planning Board. Several important and far reaching decisions were made.

After approval of the Town budget at the Town Meeting on March 10th, the Town became a member of the Central New Hampshire Regional Planning Commission. This membership gives the Planning Commission access to the resources of the CNHRPC, which already has been proven invaluable, and will continue to do so, in the final stages of the Master Plan by preparing maps and helping with constructive advice. The CNHRPC will continue to work with the Planning Board on the final preparation of the Master Plan, which should be completed in the summer of 1999.

The Planning Board prepared a new amendment to the zoning ordinance to be voted on at the next Annual Town Meeting in March, 1999. This amendment, if passed, will create a Central Business District within the current Commercial Zone to make it easier for small businesses to establish themselves in the downtown area and simultaneously to help preserve the small town character of downtown. Two public hearings were held on this amendment.

The Planning Board decided to sponsor the Community Profile program of the UNH Cooperative Extension Service on October 2nd and 3rd. About 130 people attended the workshops of the profile and out of this a number of working committees were formed which are still active, dealing with the Revitalization of the center of the town, Planning, Communication, Youth Center and Schools.

The Planning Board is a strong advocate of creating the position of the Community Development Director for the town and in the fall made a presentation to the Selectmen to that effect. This position would be combined with that of Code Enforcement Officer. It is hoped that at the Town Meeting a budget for this position will be approved.

The Planning Board voted to revoke the subdivision approvals of Windsor Place, owned by Fairlands, and Garden Gate Estates Condominium complex, owned by ASBS. The final decision of the latter has been tabled pending resolution of several legal problems.

The Planning Board held a number of site reviews, followed by approval of plans for: a new post office building on Central Street; a storage building for Eugene Livingston on Henniker Street; an office for Dr. Bara on the corner of West Main and Church Streets; a storage building for D. Knapton on Norton Drive; an addition to the former body shop building of K. Carpenter for Tire Warehouse; a drive-up window in the parking lot behind Bank of New Hampshire; an elderly housing project for Southern New Hampshire Services, a gas station on the corner of Bible

Hill Road and Rt. 9/202 for the Irving Oil Company; and a storage building to replace a barn for William and Nancy Shee of West Main Street.

Public hearings were held for a new Loon Pond ordinance; for Crest Village, a subdivision on Hill Street which had expired and has new owners; and for the Floodplain ordinance of the current Town Code, which had not been formerly approved by a town meeting. The proposed ordinance for Loon Pond was withdrawn pending changes to be made by the Board's attorney.

The Planning Board, as the regulatory agency for sand and gravel pits, voted to close the Herbert Judd, Jr., gravel pit on Jones Road. The Board inspected and set conditions to formally close an abandoned gravel pit owned by Charles Hersey on Gleason Falls Road.

A number of people came before the Board to inform the members and ask for support of several projects: Mrs. Alice Keach for Butler Park; Mrs. Komornick for the CNHRPC; Judith Bush and Dan Reidy of the University of NH Cooperative Extension Service for the Community Profile; and John Vance for MBV.

Routine were a number of voluntary mergers and change of use applications, none of which were controversial. The Board approved a few minor subdivisions.

Respectfully submitted,

Robert Goode, Chairman
Jacob Rietsema

Code Enforcement Officer's Report

The year 1998 witnessed a significant rise in the value of new construction over 1997. During the previous year \$5,742.71 was collected in building permit fees. In 1998 the building permit fees were \$10,842.50. Sign permit fees were \$180.00. Total revenue for 1998 was \$11,022.50.

There is a proposal to create a new position that combines this part-time position with a planning director. The new position will enable us to be in a better position to guide and control our future. This future is imminent, with construction already started on the By-Pass and an improved economy. It will allow for the coordination of various citizens' groups, long range capital improvement planning, improved enforcement of our codes and better ability to find and receive grants that are in our interest.

This position is supported unanimously by the Planning Board and the Board of Selectmen. It is our hope that you, the public, will also support it.

Permits issued for 1998 are as follows:

Commercial Buildings	3
Additions	5
Mobile Homes	9
New Homes	27
Porches and Decks	9
Garages, Sheds and Barns	24
Signs	19
Other	28

Respectfully submitted,
James Coffey, Business Administrator

Report of Park and Recreation Board

Thanks to voter support last March, the Park Board had a busy spring. Our thanks to Bill Cole who donated his services and took down three pine trees. All three trees were in bad shape and were a safety hazard. Thanks to the negotiating skills of Allan Kingsbury, we not only built two tennis courts, which were supported at Town meeting, but we were also able to work a basketball court into the deal. The same contractor agreed to cover over the old tennis court for the skateboard park. A committee of parents and teens to complete the skateboard park never materialized, but we believe that there is now a group working on that. All three facilities were well used this summer.

We also planned on building a permanent bathroom facility on the softball end of the field in order to do away with portable potties. Our plans were put on hold when we realized that we should also do something about storage for town teams. We would prefer to build once to take care of both problems instead of having a lot of small buildings. This plan is in this year's budget. Our next area to work on at Grimes Field is the playground. Many of the pieces of equipment are old and do not meet safety requirements. We also have talked about a picnic area and replacing the trees which were taken down.

We expanded our summer program this year. With the loss of most of our experienced staff, we hired many new, young workers for fewer hours in hopes of building a base from which to hire in the future. We still are plagued by our inability to attract an experienced director to lead the program. Our thanks go to Mike Woods, who worked with the Park Board and our staff to develop a sports and arts and crafts program at the High School, Thursday Night Movies and two dances on the beach. Tammy McClure organized a group of adults to teach two weeks of tennis lessons on our new courts. Swimming lessons were as popular as ever and ran for a few more weeks this year. We hope to develop more of a program at Grimes Field next year, including tennis lessons.

We met with the Bird and Garden Club concerning Butler Park. We feel that the project should be done in stages and that the original price for renovations is too high. We are working jointly to develop a plan. The Park Board believes that any plan needs to take into account the people who use the park. We would like to see a back corner include something of interest for young children whose mothers take them there to play.

We are actively developing long range plans for Manahan Park to better use the trust funds which are available to the Town.

Your input is important to us. We meet the first Tuesday of every month in the courtroom behind the library. We welcome your attendance. In closing, the Park Board would like to recognize the service of Bethany Edwards to our board. Bethany asked for a leave from the board last fall. Her thoughtful consideration of issues and willingness to work for the children of Hillsborough is missed and we look forward to her return.

Respectfully Submitted,

Fran Charron, Secretary

Allan Kingsbury, Chairman
Jim Bailey
Ernie Butler

Fran Charron
Dave Wood, Jr.

Cemetery Trustees Report 1998

The ice storm in January, which will long be remembered for its devastating effect on the area's trees and power lines, did not leave the town's cemeteries untouched. The most severe damage occurred to trees in the Hillsborough Center Cemetery, with several old headstones also sustaining damage.

Despite the trustees' efforts to secure federal funds to help pay for the cleanup, no federal money was forthcoming. As a result the trustees were forced to use funds previously earmarked for various cemetery projects for the cleanup of storm damage. This work included the taking down of old pine trees, some of which remain on the ground and will be removed in the spring of 1999. The issue of repairing storm damaged headstones, which are in effect private property, is still being examined by the trustees.

The trustees would like to take this opportunity to express our thanks to Norman Brissette for the lovely signs at the entrances to Maple Avenue Cemetery and Harvey Memorial Cemetery, and to thank Matthew Brissette for another year of work in maintaining the town's cemeteries.

Cemetery Trustees,

Iris Campbell, Chairman
Donald Mellen
Ernest Butler

Hillsborough Solid Waste Committee Report

Late this year, after many delays, the Hillsborough Recycling Center was finally finished and opened for operation. The first two weeks of use indicate that the program will be very successful in removing recyclable materials from our waste stream.

There were changes from the original design and budget of the Recycling Center, partially due to the State of New Hampshire setting a closing date for the landfill. The Town of Hillsborough also received a \$2500 grant from New Hampshire the Beautiful towards the purchase cost of the containers. There was additional site work done behind the transfer station that was not included in the original plan. The budget of \$158,854 was exceeded because of some of the changes.

The Solid Waste Committee wishes to thank the people of the towns of Hillsborough, Deering and Windsor for their patience and understanding during this long process of construction. The recycling program is important to our present and future in many ways. The rewards and benefits of participation in this program will be seen quickly and will be increased as we all learn how to be better recyclers.

Hillsborough Solid Waste Committee

Linda Stellato, Chair
Robert Charron, Selectman
Rep. Brett Cherrington
Barbara Goode
Roger Goode
Robert Lamothe
Mary Ann Osterbrink
Edward Cobbett
Robert Fowle
Bill Morris

Annual Report of the Concord Regional Visiting Nurse Association

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Hillsborough: Home Care, Hospice and Community Health Services.

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping him/her remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

In April of 1994 Hospice expanded its services to provide residential care with the opening of New Hampshire's first Hospice House. To date, this house has provided a home to approximately 400 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, school linked clinics, parent education and support, health education, nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families

and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Hillsborough may request service: patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to Concord Regional Visiting Nurse Association (224-4093) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30 am to 5:00 pm. A nurse is on call for hospice and home care patients: (224-4093) 4:30 pm - 7:30 am daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1997 through September 30, 1998:

	<u>No. of Clients</u>	<u>Visits</u>
Home Care/Hospice	138	5,423
Community Health		

Services:

- Immunizations	33	33
- Dental	19	38
- Child Health	13	17
- Child Development	3	3
- Senior Health	36	143
- Baby's Homecoming	<u>27</u>	<u>27</u>
Community Health Total	131	261

Total Clients and Visits 269 5,684

- 24 Senior Health Clinics
- 2 Flu Clinics
- 3 Immunization Clinics
- 3 Adult Bereavement Support Groups
- 1 Children Bereavement Support Group
- 1 Hospice Volunteer Training Group
- 1 Hospice Teleconference
- 1 Hospice Church Service

DETAIL STATEMENT OF EXPENSES

And Associated Departmental Revenues

Executive Administration

Appropriated Amount: \$ 128,416.00

Credits:

Cash Management	\$104,468.64
Gas Tax Refund	\$1,105.74
Town Office Receipts	\$888.47

Expenditures:

Officers Salaries	\$47,603.96
Officers-Health Insurance	\$1,000.00
Officers-FICA	\$3,013.38
Officers-Medicare	\$704.68
Officers-Retirement	\$1,214.72
Advertisement	\$308.00
ICMARC Fees	\$1,000.00
Box Rent-Bank	\$205.00
Box Rent-Postal	\$96.00
Computer System & Support	\$4,209.55
Town Clock Repairs	\$0.00
Equipment Rental	\$4,801.16
Equipment Repair	\$539.00
Health Insurance	\$5,679.12
Legal Publications	\$1,555.78
Mileage	\$211.96
Misc. Expense	\$771.57
Office Equipment	\$549.92
Office Supplies	\$3,979.16
Payroll	\$31,774.44
Payroll Overtime	\$270.87
Postage	\$1,965.15
Printing Costs	\$4,696.93
Professional Dues	\$1,990.51
Professional Publication	\$274.89
Registry Copies	\$891.52
FICA	\$1,986.77
Medicare	\$464.76
Telephone	\$1,952.62
Training Costs	\$525.00
Retirement	\$634.40

TOTAL EXPENSE: \$124,870.82

**Conservation Commission
Appropriated Amount: \$ 600.00**

Expenditures:

Expenses \$600.00

TOTAL EXPENSE: \$600.00

**Fuller Public Library
Appropriated Amount: \$ 85,875.00**

Expenditures:

Books	\$10,000.00
Health Insurance	\$4,738.55
Payroll	\$53,493.34
Programs	\$700.00
Social Security	\$3,316.56
Medicare	\$775.60
Retirement	\$497.99
Literacy Program Article	\$13,125.00

TOTAL EXPENSE: \$86,647.04

**Audit
Appropriated Amount: \$ 7,400.00**

Expenditures:

Professional Services \$7,380.00

TOTAL EXPENSE: \$7,380.00

**Elections & Registrations
Appropriated Amount: \$ 3,650.00**

Credits:

Sale Of Checklists \$229.00

Expenditures:

Advertisement	\$176.00
Ballot Clerks/Moderator	\$395.00
Set Up Booths	\$175.00
Election Meals	\$632.28
Office Supplies	\$130.94

Payroll	\$945.01
Postage	\$25.12
Printing Costs	\$397.15
FICA	\$58.59
Medicare	\$13.71

TOTAL EXPENSE: \$2,948.80

Community Building
Appropriated Amount: \$ 80,611.00

Credits:

District Court Rent	\$11,461.19
Community Bldg. Rents	\$481.00

Expenditures:

Advertising	\$154.00
Maintenance Projects	\$4,639.58
Regular Maintenance	\$4,165.24
Electricity	\$7,432.19
Equipment Purchase	\$874.56
Equipment Repair	\$212.49
Fuel Oil	\$2,514.88
Gasoline	\$24.00
Janitor Supplies	\$537.99
Payroll	\$5,581.32
FICA	\$346.08
Medicare	\$80.88
Propane	\$101.40
Telephone	\$379.31
Plant/Wreaths	\$244.00

TOTAL EXPENSE: \$27,287.92

Insurance
Appropriated Amount: \$ 86,170.00

Credits:

Insurance Refund & Dividend	\$43,417.07
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Expenditures:

NHMA Property & Liability	\$40,968.00
Deductible Expense - Eaton	\$2,500.00
Unemployment Comp.	\$1,630.90

Workers Compensation	\$33,009.00
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TOTAL EXPENSE:	\$78,107.90
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Planning & Zoning
Appropriated Amount: \$ 16,081.00

Credits:

Planning & Zoning Fees	\$0.00
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Expenditures:

Advertisement	\$809.80
Legal Expenses	\$961.58
Miscellaneous Expense	\$25.00
Office Supplies	\$31.39
Payroll	\$2,303.88
Postage	\$804.06
Printing Cost	\$274.00
CNHRPC Annual Dues	\$4,137.00
FICA	\$142.84
Medicare	\$33.38
Training	\$2,550.00

TOTAL EXPENSE:	\$12,072.93
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Legal
Appropriated Amount: \$ 7,500.00

Expenditures:

Legal Fees	\$31,508.21
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TOTAL EXPENSE:	\$31,508.21
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Franklin Pierce Homestead Upkeep
Appropriated Amount: \$ 2,600.00

Expenditures:

Electricity	\$876.09
Fuel Oil	\$921.59
Maintenance Improvements	\$0.00
Telephone	\$414.09

TOTAL EXPENSE:	\$2,211.77
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Reappraisal Of Property

Appropriated Amount: \$ 8,500.00

Expenditures:

Professional Services	\$14,746.64
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TOTAL EXPENSE:	\$14,746.64
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**Cemetery Department
Appropriated Amount: \$ 24,950.00**

Credits:

Cemetery Lots	\$975.00
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Expenditures:

Major Projects	\$4,000.00
Main. Contract Expense	\$18,000.00
Grass & Loam	\$2,932.25
Miscellaneous	\$0.78

TOTAL EXPENSE:	\$24,933.03
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**Tax Map Update/Other Items
Appropriated Amount: \$ 3,200.00**

Expenditures:

Professional Services-Tax Map	\$2,250.00
Bank Charges	(\$10.00)
Nonsufficient Fund Checks	(\$15.22)

TOTAL EXPENSE:	\$2,224.78
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**Fire Station
Appropriated Amount: \$ 21,179.00**

Expenditures:

Building Maintenance	\$6,824.75
Contract Cost	\$3,876.55
Electricity	\$4,987.22
Fuel Oil	\$1,684.09
Janitorial Supplies	\$169.20
Miscellaneous Expense	\$1.25
Payroll	\$0.00
FICA	\$0.00
Medicare	\$0.00

TOTAL EXPENSE:

\$17,543.06

**Town Clerk/Tax Collector's Expense
Appropriated Amount: \$ 78,282.00****Credits:**

Motor Vehicle Tax	\$427,785.00
Motor Vehicle Agent Fees	\$21,974.00
Costs Before Sale	\$9,011.09
Uniform Comm.Code	\$1,259.00
Certified Copies	\$297.00

Expenditures:

Box Rental-Postal	\$36.00
Computer Supplies	\$450.00
Equipment Repair	\$720.46
Health Insurance	\$6,728.58
Legal Publications	\$84.50
Office Equipment	\$438.23
Office Supplies	\$504.68
Payroll	\$43,966.94
Payroll Overtime	\$52.68
Postage	\$3,342.20
Printing Costs	\$2,325.75
Professional Dues	\$35.00
Professional Publication	\$0.00
Record Maintenance	\$800.00
FICA	\$2,729.09
Medicare	\$638.58
Telephone	\$435.52
Training Costs	\$878.92
Tax Lien Expenses	\$7,575.59

TOTAL EXPENSE:

\$71,742.72

**Police Department
Appropriated Amount: \$474,303.00****Credits:**

Windsor Agreement	inc.w/fire dept
Parking Fines	\$1,700.20
Pistol Permits	\$850.00
Accident Reports	\$1,550.00
General Receipts	\$4,058.00
Payroll Reimbursement	\$1,685.00

Cops Grant	\$26,025.10
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Expenditures:

Advertisement	\$1,323.40
Ammunition	\$1,315.69
Box Rent-Postal	\$36.00
Clothing Expense	\$8,338.44
Computer System & Support	\$7,274.15
COPS Equipment Grant	\$1,194.94
Contract Services	\$2,500.00
Cruiser Expense	\$10,213.35
Equipment Purchase	\$7,067.85
Equipment Repair	\$417.94
Gasoline	\$5,204.80
Health Insurance	\$44,236.02
Investigative Aids	\$2,260.81
Legal Publications	\$2,435.24
Meals	\$87.05
Mileage	\$0.00
Miscellaneous	\$39.70
Office Equipment	\$23,438.76
Office Supplies	\$1,987.92
Payroll	\$335,212.92
Payroll Overtime	\$22,211.41
Payroll Worked Holidays	\$7,280.07
Personnel Expense	(\$26,026.30)
N.H. Retirement	\$12,680.99
Postage	\$557.39
Printing Costs	\$151.70
Prisoner Expense	\$8.97
Professional Dues	\$385.00
Professional Services	\$593.20
Radio Maintenance	\$1,717.76
Safety Supplies	\$1,045.29
FICA	\$1,907.61
Medicare	\$4,626.39
Special Investigations	\$220.50
Supplies	\$715.52
Telephone	\$5,445.36
Tires	\$609.00
Training Costs	\$1,196.49
V. R. Cruiser	\$2,407.50
ICMA Retirement	\$634.71

TOTAL EXPENSE:

\$492,953.54

Police Station
Appropriated Amount: \$ 21,179.00

Expenditures:

Contract Services	\$11,083.00
Electricity	\$15,401.66
Fuel	\$3,052.56
Janitorial Supplies	\$831.08
Maintenance	\$1,338.89
Miscellaneous	\$18.50
Propane/Emergency Generator	\$95.60

TOTAL EXPENSE: **\$31,821.29**

Forest Fire
Appropriated Amount: \$ 3,135.00

Credits:

Reimbursement For Forest Fires	\$795.98
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Expenditures:

Clothing Expense	\$259.38
Equipment Purchase	\$534.60
Equipment Repair	\$122.29
Payroll	\$1,813.49
Professional Dues	\$20.00
FICA	\$112.40
Medicare	\$26.08
Jeep Maintenance	\$10.00

TOTAL EXPENSE: **\$2,898.24**

Animal Control
Appropriated Amount: \$ 11,432.00

Credits:

Dog Licenses	\$4,388.50
Dog Fines	\$881.00

Expenditures:

Clothing Expense	\$100.00
Contract Services	\$2,500.00
Gasoline	\$850.00
Miscellaneous	\$266.00

Payroll	\$6,500.00
FICA	\$403.00
Medicare	\$94.13
Training	\$310.00

TOTAL EXPENSE:

\$11,023.13

**Fire Department
Appropriated Amount: \$ 99,400.00**

Credits:

Windsor Agreement	\$11,540.02
Fire Dept. Receipts	\$921.00

Expenditures:

Advertisement	\$100.00
Chemicals	\$583.59
Clothing Expense	\$3,126.51
Equipment Purchase	\$10,221.09
Equipment Repair	\$1,370.17
Fire Alarm Main.	\$1,821.80
Fire Prevention	\$1,770.94
Gasoline	\$1,697.31
Investigative Aids	\$271.25
Medical Expense	\$235.50
Miscellaneous Expense	\$12.00
Office Equipment	\$5,650.55
Office Supplies	\$675.21
Payroll	\$33,831.94
Postage	\$68.51
Printing Costs	\$488.50
Professional Dues	\$410.00
Professional Publication	\$506.45
Radio Maintenance	\$9,275.47
Shoveling Hydrants	\$1,582.00
FICA	\$2,089.84
Medicare	\$488.77
Telephone	\$1,731.01
Training Cost	\$4,480.63
Repairs 59R1 Chief's Cruiser	\$42.50
Repairs 59M1 E1 Pumper	\$487.80
Repairs 59M2 E-One	\$2,421.57
Repairs 59M3 Mini Pumper	\$831.91
Repairs 59K1 Ford Tanker	\$41.30
Repairs 59K4 Chevy Tanker	\$1,066.98

Repairs 59U1 Utility	\$151.54
Repairs 59U2 Utility Trailer	\$5.00
Repairs Miscellaneous	\$0.00

TOTAL EXPENSE: \$87,537.64

Street Lighting
Appropriated Amount: \$ 42,242.00

Expenditures:

Electricity	\$39,925.68
Miscellaneous	\$132.90

TOTAL EXPENSE: \$40,058.58

Dispatch Center
Appropriated Amount: \$ 179,261.00

Credits:

Windsor Agreement	inc.w/fire dept.
General Receipts	\$10,700.90
Town Of Deering	\$4,292.00
Town Of Antrim	\$8,128.11
Town Of Washington	\$3,646.00
Town Of Bennington	\$4,590.00
Town of Weare	\$8,000.00

Expenditures:

Clothing Expense	\$2,774.98
Computer - SPOTS System.	\$3,600.00
Electricity	\$323.31
Health Insurance	\$12,501.00
Miscellaneous Expense	\$354.52
Office Equipment	\$3,481.99
Office Supplies	\$660.79
Payroll	\$125,173.70
Payroll Overtime	\$2,881.83
Payroll Worked Holiday	\$5,163.83
Postage	\$16.00
Radio Maintenance	\$3,888.10
FICA	\$8,322.13
Medicare	\$1,946.80
Telephone	\$4,567.70
Retirement	\$2,212.18

TOTAL EXPENSE: \$177,868.86

Code Enforcement
Appropriated Amount: \$ 10,886.00

Credits:

Building Permit Fees	\$10,842.50
Sign Permit Fees	\$180.00

Expenditures:

Legal	\$80.00
Mileage	\$450.00
Office Supplies	\$116.07
Payroll	\$5,669.94
Postage	\$94.33
Printing Costs	\$195.50
FICA	\$351.51
Medicare	\$82.22
Telephone	\$390.29
Training	\$115.81

TOTAL EXPENSE: \$7,545.67

Emergency Management / Civil Defense
Appropriated Amount: \$ 6,628.00

Credits:

State Grants	\$4,974.00
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Expenditures:

Equipment Purchase	\$0.00
Payroll	\$1,085.00
Postage	\$0.00
Professional Publications	\$248.75
FICA	\$67.27
Medicare	\$15.73
Telephone	\$578.66
Training	\$200.00

TOTAL EXPENSE: \$2,195.41

Roads & Sidewalks Maintenance
Appropriated Amount: \$ 50,000.00

Expenditures:

Equipment Rental	\$0.00
Hot Top	\$32,896.92
Sealing	\$0.00
Sidewalks	\$0.00

TOTAL EXPENSE: \$32,896.92

**Highway Department
Appropriated Amount: \$ 381,813.00**

Credits:

Highway Block Grant	\$108,598.00
Dept. Reimbursements	See Below
OEM-Disaster Reimbursement	See Below

Expenditures:

Advertisement	\$197.00
Building Maint.	\$380.55
Chemicals/Paint	\$6,654.99
Clothing Expense	\$2,871.88
Cold Patch/Hot Top	\$4,831.20
Contract-Blasting	\$0.00
Misc. Projects	\$1,134.25
Roadside Mowing	\$4,200.00
Culvert	\$1,889.15
Diesel Fuel	\$7,033.93
Electricity	\$2,449.50
Equipment Purchase	\$7,770.12
Equipment Rental	\$59,588.87
Equipment Repair	\$2,106.30
Gasoline	\$2,424.33
Gravel & Sand	\$9,554.30
Hardware	\$1,178.23
Health Insurance	\$23,069.16
Janitorial Supplies	\$112.17
Lubricants	\$1,750.04
Misc. Expense	\$697.09
Gases	\$791.71
Payroll	\$110,450.80
Payroll Overtime	\$932.77
Payroll Worked Holiday	\$0.00
Plow Blades/Shoes	\$3,076.89
Drug Testing	\$190.00
Propane	\$1,142.82
Radio Maintenance	\$1,248.10
Salt	\$28,279.67

Signs	\$2,560.84
FICA	\$6,905.68
Medicare	\$1,615.49
Steel	\$492.55
General Supplies	\$1,439.93
Telephone	\$450.62
Tires	\$2,278.00
Tree Removal	\$4,037.00
Repairs #701 Pickup	\$1,224.57
Repairs #702 Chevy D.T.	\$1,890.91
Repairs #703 Chevy D.T.	\$1,244.29
Repairs #706 Int. D.T.	\$462.40
Repairs #707 Ford D.T.	\$2,104.23
Repairs #710 Loader	\$1,169.35
Repairs #711 Grader	\$6,263.14
Repairs Dodge Tanker	\$333.22
Repairs #704 Int. 4X4 D.T.	\$2,639.38
Repairs Platform 4X4	\$1,818.84
Retirement	\$1,937.57
Sidewalk Plow	\$161.35
FEMA Reimb. - Ice Storm	(\$31,088.00)
Labor For Other Departments	(\$4,311.00)
Winter Labor Regular	\$18,000.59
Winter Labor Overtime	\$18,030.65
Winter Labor Holiday	\$1,223.65
Winter FICA	\$2,309.78
Winter Medicare	\$540.20
Winter Retirement	\$159.10

TOTAL EXPENSE:

\$331,900.15

Landfill/Transfer Station
Appropriated Amount: \$ 236,554.00

Credits:

General Receipts	\$0.00
Net Temporary Permits	\$28,745.90
Town of Deering	\$66,133.59
Town of Windsor	\$15,678.32

Expenditures:

Advertisement	\$200.00
Bldg. Maintenance	\$10,514.27
Clothing Expense	\$1,416.91

Trash Hauling Contract	\$20,316.77
Tipping Fees	\$155,729.17
Metal Removal	\$659.20
Tire Removal	\$200.00
Recycling Hauling	\$200.00
Cooperative Dues	\$0.00
Diesel Fuel	\$1,200.08
Electricity	\$1,472.35
Equipment Purchase	\$900.00
Equipment Rental	\$660.00
Equipment Repair	\$1,113.79
Gasoline	\$218.24
Hardware	\$1,986.24
Hazardous Waste Removal	\$3,163.00
Health Insurance	\$7,405.26
Mileage	\$0.00
Misc. Expense	\$219.95
Office Supplies	\$697.82
Payroll	\$68,960.46
Payroll Overtime	\$1,042.62
Postage	\$101.44
Professional Dues	\$300.00
Propane	\$7.98
Rodent Control	\$90.54
Signs	\$988.16
FICA	\$4,340.33
Medicare	\$1,014.95
Telephone	\$466.09
Tires	\$342.50
Training	\$148.00
Heavy Equipment Repairs	\$11,884.26
Retirement	\$752.77

TOTAL EXPENSE: \$298,713.15

Visiting Nurse
Appropriated Amount: \$ 27,657.00

Expenditures:

Office Rent	\$2,100.00
Professional Services	\$10,125.00

TOTAL EXPENSE: \$12,225.00

General Assistance

Appropriated Amount: \$ 53,158.00

Credits:

Town Poor Reimbursement	\$248.51
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Expenditures:

Mileage	\$94.64
Miscellaneous	\$0.00
Office Supplies	\$223.92
Payroll	\$7,800.00
Postage	\$35.16
Professional Dues	\$0.00
FICA	\$483.60
Medicare	\$113.36
Training	\$35.00
Food Voucher	\$7,241.22
Gasoline Voucher	\$364.03
Medical Voucher	\$3,037.96
Misc. Voucher	\$158.34
Rent Voucher	\$31,752.52
Heating Fuel Voucher	\$2,773.41
Electricity Voucher	\$3,507.82
Transportation Voucher	\$0.00
St. Joseph's Appropriation	\$1,950.00

TOTAL EXPENSE:

\$59,570.98

Youth Services

Appropriated Amount: \$ 34,227.00

Credits:

Town of Deering	\$8,478.72
Other	\$125.00

Expenditures:

Advertisement	\$0.00
Box Rent-Postal	\$12.00
Equipment Rental	\$0.00
Health Insurance	\$3,200.14
Mileage	\$607.04
Misc. Expense	\$127.24
Office Equipment	\$582.44
Office Supplies	\$58.14
Payroll	\$24,793.35
Postage	\$19.51

Printing Cost	\$24.50
Professional Publication	\$0.00
Professional Services	\$45.90
Program Development	\$277.66
Retirement	\$103.74
Social Security	\$1,544.32
Medicare	\$361.00
Telephone	\$753.10
Training Cost	\$50.00
Vehicle Repair	\$165.75

TOTAL EXPENSE: \$32,725.83

Patriotic Purposes
Appropriated Amount: \$ 600.00

Expenditures:

Flag & Marker Purchase	\$456.84
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TOTAL EXPENSE: \$456.84

Parks & Playgrounds
Appropriated Amount: \$ 39,281.00

Credits:

Park Board Receipts	\$9,799.63
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Expenditures:

Athletic Programs	\$660.27
Athletic Equipment	\$0.00
Electricity	\$1,790.43
Equipment Repair	\$655.06
Gasoline	\$368.88
Hardware/Tools	\$752.13
Janitorial Supplies	\$3.58
Miscellaneous	\$77.00
Park Maintenance	\$1,930.37
Payroll	\$15,757.68
FICA	\$976.92
Medicare	\$228.50
Plumbing	\$1,389.67

TOTAL EXPENSE: \$24,590.49

Manahan Park

Appropriated Amount: \$ 27,201.00

Credits:

Manahan Trust for prior Years(s). \$5,249.45

Expenditures:

Improvements	\$29.14
Electricity	\$237.27
Equipment Purchase	\$870.46
Maintenance	\$779.74
Miscellaneous Expense	\$487.35
Payroll	\$19,793.02
Payroll Overtime	\$205.15
FICA	\$1,239.92
Medicare	\$289.97
Telephone	\$285.94
Transportation	\$4,140.00

TOTAL EXPENSE: \$28,357.96

Fireworks

Appropriated Amount: \$ 3,500.00

Expenditures:

Transfer To Firemen's Assoc \$3,500.00

TOTAL EXPENSE: \$3,500.00

Principal Long Term Notes

Appropriated Amount: \$ 153,152.00

Credits:

Town Portion of State
Water Filtration Grant \$13,978.12

Expenditures:

Principal \$156,104.99

TOTAL EXPENSE: \$156,104.99

Interest Long Term Notes

Appropriated Amount: \$ 215,207.00

Expenditures:

Interest \$209,074.69

TOTAL EXPENSE: \$209,074.69

Interest On Tax Anticipation Notes
Appropriated Amount: \$ 54,500.00

Interest on the deposit of TAN proceeds included under interest income in Town Government section.

Expenditures:
Interest On TANS \$51,541.67

TOTAL EXPENSE: \$51,541.67

Mental Health
Appropriated Amount: \$ 4,000.00

Expenditures:
Contoocook Valley Counseling \$4,000.00

TOTAL EXPENSE: \$4,000.00

Senior Citizens Activities
Appropriated Amount: \$ 6,767.00

Expenditures:
Senior Citizen Outings \$3,000.00
Senior Van Payroll \$600.00
Senior Van FICA \$37.20
Senior Van Medicare \$8.75
Senior Van Rental \$3,125.00

TOTAL EXPENSE: \$6,770.95

Capital Expense - Road Reconstruction
Appropriated Amount: \$ 120,000.00

Expenditures:
Reconstruction \$102,102.22
Culvert \$3,280.00
Equipment Rental \$6,750.00
Gravel \$6,555.00

TOTAL EXPENSE: \$118,687.22

Water Department
Appropriated Amount: \$ 377,821.00

Credits:

Water Rents & Fees	\$393,945.86
Water Interest	\$2,938.11
Water Miscellaneous/Hookup	\$450.00
Water Department Portion of State	
Water Filtration Grant	\$14,049.46
Interest on Deposits	\$13,997.19

TOTAL CREDITS: **\$425,380.62**

Expenditures:

Advertisement	\$112.20
Building Maintenance	\$216.80
Chlorine	\$3,543.85
Contract Services	\$23,589.72
Electricity	\$8,450.64
Engineering	\$732.00
Equipment Purchase	\$3,429.42
Equipment Repair	\$2,659.84
Gasoline	\$151.28
Hot Top	\$4,500.00
Insurance	\$1,706.00
Debt Service Interest	\$107,402.10
Lab Supplies	\$309.59
Legal	\$3,270.00
Lubricants	\$60.02
Misc. Expense	\$546.27
Office Supplies	\$328.24
Payroll	\$6,668.24
Plant Operations	\$3,461.95
Postage	\$661.59
Potassium Hydroxide	\$2,370.12
Debt Service Principal	\$116,429.34
Printing Costs	\$130.30
Professional Dues	\$201.00
Professional Publications	\$0.00
Propane Gas	\$915.62
Radio Maintenance	\$334.25
Retirement/FICA	\$413.54
Medicare	\$96.78
Snow Removal	\$1,200.00
System Repair	\$9,657.39

System Improvements	\$4,015.00
Telephone	\$355.63
Training Cost	\$0.00
Water Piping	\$13,750.89
Water Testing	\$3,671.00
Refunds	\$0.00
Zinc Orthophosphate	\$5,130.00

TOTAL EXPENSE:

\$330,470.61

Sewer Department
Appropriated Amount: \$ 201,297.00

Credits:

Sewer Rents & Fees	\$303,347.52
Dumping Fees	\$9,350.00
Sewer Interest	\$5,928.07
Sewer Miscellaneous/Hookups	\$1,800.00
Interest on Deposits	\$31,153.56

TOTAL CREDITS:

\$351,579.15

Expenditures:

Building Maintenance	\$972.21
Chemicals	\$479.07
Chlorine	\$1,301.82
Clothing Expense	\$1,014.00
Contract Services	\$2,975.00
Electricity	\$64,331.94
Engineering	\$717.36
Equipment Purchase	\$5,645.09
Equipment Rental	\$310.72
Equipment Repair	\$4,359.33
Fuel Oil	\$844.03
Misc. Gases	\$1,913.79
Gasoline	\$571.98
Hardware	\$268.19
Health Insurance	\$6,679.12
Hot Top	\$450.00
Insurance	\$3,939.00
Janitorial Supplies	\$437.60
Lab Fees	\$1,008.26
Lab Supplies	\$2,156.02
Legal Fees	\$337.50
Lubricants	\$303.09

Medical	\$0.00
Misc. Expense	\$396.62
Office Supplies	\$369.50
Payroll	\$58,074.47
Plant Operations	\$3,285.00
Postage	\$320.11
Printing Costs	(\$46.00)
Professional Publication	\$0.00
Retirement	\$1,547.24
Safety Supplies	\$1,444.98
Social Security	\$3,662.63
Medicare	\$856.47
Sewer Piping	\$579.33
System Repairs	\$7,966.86
System Improvements	\$4,007.91
Telephone	\$723.79
Tool Purchase	\$106.28
Training Cost	\$470.00
Repairs Truck	\$776.19
Workers Compensation	\$0.00
Refunds	\$151.28

TOTAL EXPENSE:

\$185,707.78

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the
Board of Selectmen
Town of Hillsborough
Hillsborough, New Hampshire

In planning and performing our audit of the Town of Hillsborough for the year ended December 31, 1997, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not

reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were considered to be material weaknesses as defined above:

TAX COLLECTOR'S RECORDS AND YEAR END REPORT

We have in the past commented on various deficiencies in the tax collection process, including the failure to reconcile these records to the Town's general ledger throughout the year.

The situation remained unchanged in 1997, further complicated by an update in software during the year, which according to the Tax Collector, contained numerous "glitches."

Our major findings are as follows:

Conditions

The tax collector accounts are not reconciled monthly with the general ledger.

The uncollected/unredeemed listing does not agree with the stated balances on the annual tax collector's report (MS-61). The tax collector stated that she maintains a manual balancing system and does not trust the computer system's balances. The amounts stated

on the MS-61 as uncollected/unredeemed are from her manual balancing. This method has created discrepancy in the beginning and ending balances of the MS-61.

Although the tax collector stated that she had returned all overpayments at December 31, 1997, overpayments are not listed on the MS-61 report.

Recommendation

The tax collector should run a *Collector's Trial Balance Report* monthly. After she has reconciled this report to her records, she should supply a copy to the selectmen's office in order to reconcile the accounts to the general ledger.

Detailed uncollected and unredeemed listings should be run at December 31, 1997 at the same time the yearly *Collector's Trial Balance* is run. This would alleviate any discrepancies with these listings. Any problems with the computer system should be addressed by the tax collector and corrected by the computer system vendor.

A detailed listing of overpayments should be maintained by the tax collector and the total amount returned should be stated on the MS-61.

In summary, the Tax Collector/Town Clerk office is responsible for collecting approximately 88% of the total revenues received by the Town throughout the year. This amounts to over \$6,413,000. Internal accounting controls must be maintained at the highest level in order to assure elected officials and taxpayers, that the Town's resources are protected from any losses due to errors or omissions.

We again, as we have in the past, recommend a periodic monitoring of these records to assure management that records are being

maintained in accordance with State requirements. We are very cognizant of the time and effort which is required of the Tax Collector/Town Clerk in the performance of her duties. Also, the facilities of this office should be addressed by Town officials, inasmuch as there is inadequate space to properly serve the public and maintain all the records and files which this department requires.

TRUST FUND RECORDS

The opinion on the general purpose financial statements is again qualified due to the fact that the Nonexpendable Trust Fund records were not audited, as was the case last year. The State required Form MS-9, was not reconciled with the general accounting records. Also, a reconciliation of the checking account was not performed at December 31, 1997 which could have enabled us to review all transfers from the numerous accounts at year end.

We understand the Trustees have hired a new bookkeeper and we will work with this individual to provide assistance in updating the Trust Fund records so that they may be audited, along with the other Town funds.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

June 15, 1998

1998 TOWN MEETING MINUTES

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said state, qualified to vote in the affairs of said town on the 10th day of March, 1998 at seven o'clock in the forenoon at the Hillsboro-Deering Middle School Auditorium the Moderator called the meeting to order. Article 1 was to be voted on by official ballot at the polls, until seven o'clock in the afternoon. Articles 2 thru 23 will be taken up at 7:30 P.M.

Article 1. Voted that the voters of the Town of Hillsborough proceed to ballot for one Selectman for three years, Moderator for two years, Town Treasurer for one year, Trustee of Trust Funds for three years, Trustee of the Fuller Public Library for three years, Water and Sewer Commissioner for three years, two Planning Board members for three years, Cemetery Trustee for three years, Supervisor of the Checklist for six years, and all other necessary Town Officers or agents for the ensuing year.

At 7:47 p.m., Moderator Leigh Bosse called the meeting to order. The Pledge of Alliance was recited and a moment of silence was observed in memory of Hillsborough's deceased. Mr. Bosse introduced the Selectmen and Town Clerk. Mr. Bosse proceeded with the rules of the meeting and dispensed with the reading of the warrant, with no objections. Mr. Bosse then stated that we entered as friends and neighbors and let us leave as friends and neighbors. Mr. James McDonough, member of the Hillsborough Conservation Commission was introduced to present the Loon Award. Mrs. Linda Stellato was given this honor for her dedication and efforts in recycling and other related activities.

Article 2. Moved and seconded to accept the reports of the Town Officers, Auditors, Agents, Committees or other officers heretofore chosen or appointed; or to take any other action in relation thereto.

Article 3. Mr. Maine moved and Mr. Charron seconded. Voted the Town will raise and appropriate the sum of One Hundred and Twenty Thousand Dollars (\$120,000.00) for the reconstruction and resurfacing of Dump Road, River Street, parking areas serving the fire and police stations, and to widen and improve the unpaved portion of Gould Pond Road and its junction with Hummingbird Lane. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or to take any other action in relation thereto.

Article 4. Moved by Mr. Charron and seconded by Mrs. Mooney. Voted the Town will raise and appropriate the sum of Two Million, Six Hundred and eighty-seven Thousand, Five Hundred and Sixty-six Dollars (\$2,687,566.00) for the operating expenses of the Town including General Government, Public Safety, Highways, Streets and Bridges, Sanitation, Health, Welfare, Culture and Recreation, Debt Service, Operating Transfers Out and all other current expenses

of the Town; or to take any other action in relation thereto.

Article 5. Mrs. Mooney moved and Mr. Charron seconded. Voted the Town will vote to raise and appropriate the sum of Forty-Two Thousand Dollars (\$42,000.00) to be added to the Bridge Capital Reserve Fund, previously established.

Article 6. Voted the Town will raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) for the purpose of conducting groundwater testing at the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3.

Article 7. Mr. Maine moved and Mrs. Mooney seconded. Voted the Town will raise and appropriate the sum of Twenty-Six Thousand, One Hundred Dollars (\$26,100.00) for the purpose of beginning the closure engineering for the Hillsborough Landfill as required by the New Hampshire Department of Environmental Services. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3.

Article 8. Voted the Town will raise and appropriate the sum of Six Thousand, Five Hundred Dollars (\$6,500.00) for the purpose of purchasing a tract of land on Preston Street from the State of New Hampshire, located opposite Grimes Field and identified as Tax Map 24, Lot 122, or take any other action in relation thereto.

Article 9. Mr. Charron moved and Mrs. Mooney seconded. To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing tennis courts, and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) to be placed into the fund. Mrs. Belida moved to amend article 9 to read instead of tennis courts, constructing basketball courts and a skateboarding arena. After much discussion from the Park Board about how a skateboarding area was being planned for the spring, a vote taken on the Belida Amendment was defeated. Mr. McClure moved to amend Article 9 to read as the Town will appropriate and raise the sum of Fifty Thousand Dollars for the purpose of constructing tennis courts, that will also be used as ice skating in the winter at Grimes Field.

The town voted to accept the McClure Amendment.

The town than voted the McClure Amendment to Article 9.

Article 10. Mr. Mellen moved and Mr. Charron seconded. The Town voted to appropriate the sum of Two Hundred and One Thousand, Two Hundred and Ninety-seven Dollars (\$201,297.00) for the purpose of operating the Sewer Department during 1998; said funds to be offset by the income to the Sewer Department of an equal amount; or to take any other action in relation thereto.

Article 11. Mr. Mellen moved and Mr. Charron seconded. Voted the Town will raise and appropriate the sum of Three Hundred and Seventy-seven Thousand,

Eight Hundred and Twenty-one Dollars (\$377,821.00) for the purpose of operating the Water Department during 1998; said funds to be offset by the income to the Water Department of an equal amount; or to take any other action in relation thereto.

Article 12. Voted the Town will raise and appropriate the sum of Thirty-Five Hundred Dollars (\$3,500.00), and to authorize the withdrawal of Thirty-Five Hundred Dollars (\$3,500.00) from the Sewer Reserve Account for the purpose of completing Phase Two of a three-phase program to identify and repair extraneous "clean water infiltration/inflow (I/I)" such as ground water or storm water into the collection system of the Hillsborough Sewer System. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3.

Article 13. Mr. Mellen moved and Mr. Maine seconded. The Town voted **not** to raise and appropriate the sum of Thirty-Nine Thousand, Six Hundred Dollars (\$39,600.00), and to authorize the withdrawal of Thirty-Nine Thousand, Six Hundred Dollars (\$39,600.00) from the Sewer Reserve Account, for the purpose of purchasing land on Norton Drive, identified as Tax Map 12, Lot 34, which abuts the current wastewater treatment facility, to provide protection and expansion possibilities, it was recommended to try and negotiate a better price.

Article 14. The Town voted to ratify the purchase of land by the Town on May 10, 1994, now incorporated as part of Tax Map 5, Lot 117, used for the Water Filtration Facility approved by 1994 Annual Town meeting, for municipal purposes.

Article 15. The municipality voted to raise and appropriate the sum of Thirteen Thousand, Three Hundred Dollars (\$13,300.00) for the purpose of computerizing the Fuller Public Library Card Catalog and to authorize the withdrawal of Nine Thousand, Three Hundred Dollars (\$9,300.00) from the Library Computerization Capital Reserve Fund created for that purpose. The balance of Four Thousand Dollars (\$4,000.00) to come from general taxation. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3.

Article 16. Mrs. Mooney moved and Mr. Maine seconded. The Town voted to raise and appropriate the sum of Thirteen Thousand, One Hundred and Twenty-Five Dollars (\$13,125.00) for the purpose of supporting the literacy program at the Fuller Public Library, known as Project LIFT. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3, VI. -- or take any other action relating thereto.

Article 17. Mr. Charron moved and Mrs. Mooney seconded. Voted the Town to sell tax deeded property, consisting of about 11.79 acres and identified as Tax Map 6, Lot 80 and Tax Map 13, Lots 204,206-209, 223, 227, 231-248, 262-278, to the Emerald Lake Village District for Six Thousand Dollars (\$6,000.00), or take any other action in relation thereto.

Article 18. Mr. Charron moved and Mrs. Mooney seconded. After much discussion the Town voted to authorize the Board of Selectmen to sell the old town barn, identified as Tax Map 23, Lot 117, for Thirty-Five Thousand Dollars (\$35,000.00) for the purpose of being used by the United States Postal Service as part of a new post office facility to be located on Central Street; and to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) for the construction of a storage building to replace the one being sold, or take any other action in relation thereto. This will be a special non-lapsing appropriation for a period of two years per RSA 32:3

Article 19. Moved by Mr. Brett Moore and seconded by Mr. Peter Vezina. This was submitted by petition, see if the Town will vote to accept approximately 2,215 feet of Mary Rowe Drive as a Class V Town Road from Gould Pond Road to the existing Class V portion of Mary Rowe Drive as shown on a plan entitled "Mary Rowe Subdivision," approved by the Hillsborough Planning Board on December 21, 1988, or take any other action in relation thereto.

Mr. Hanson moved to amend Article 19 to read as follows: To see if the Town will vote to refer Article 19 to the Board of Selectmen for purposes of considering and implementing a Betterment Assessment to bring the section of Mary Rowe Drive in question up to the Class V Road standards that are acceptable to the Town and which will allow the Town to accept this section of road at no cost to the rest of the Town. The Town voted to accept the Hanson Amendment. The town voted to accept the Hanson Amendment to Article 19 as the accepted Article 19.

Article 20. Mr. Charron moved and Mrs. Mooney seconded. The Town voted **not** to establish a Heritage Commission, as authorized by RSA 673:4-a and defined by RSA 674:44-a, consisting of five (5) members and two (2) alternates. Three members, and two alternates, to be appointed by the Board of Selectmen, one selectman and one ex-officio member from the Hillsborough Center Historic District Commission, or take any other action in relation thereto.

Mr. Bosse now took the time to recognize Mr. Tom Butler for the excellent condition of the school under his direction.

Article 21. Mr. Jeff Green moved and it was seconded. The Town voted **not** to appropriate the sum of not more than \$3,000.00 to plant a 25-foot barrier of fast-growing trees at the end of Myrtle Street Extension, and the Town Landfill. This article was submitted by petition.

Article 22. This article was not moved. To see if the Town will vote to direct the Board of Selectmen to appoint a committee to:

1. Review, research and issue informed suggestions and opinions concerning the revisions to Chapter 229 as recently approved or rejected by the voters,

2. Gather reports, testimony, time frames and any other information available regarding the potential probability of State mandated closing of open

water sources of potable water due to increased levels of airborne mercury and lead polluting open waters,

3. If the situation described in paragraph 2 seems imminent, identify, research and prepare cost analysis' of other options such as deep wells far in advance of such mandate so the Town may be prepared, and

4. Address any other matters deemed appropriate concerning the Town drinking water and/or waste treatment.

This article was submitted by petition, no one was present to move or discuss. **NO ACTION WAS TAKEN.**

Article 23: To transact any other business that may legally come before this meeting.

A motion was made and seconded to adjourn this meeting at 10:20 pm.

A TRUE COPY OF ATTEST:

Deborah J. McDonald
Town Clerk of Hillsborough

**Results of Article 1:
Town Officials**

Selectman for Three Years

Robert R. Charron 474

Moderator for Two Years

Leigh D. Bosse 470

Trustee of the Trust Funds for Three Years

Donald E. Knapton Jr. 16

Planning Board for Three Years (Two Positions)

Robert F. Goode 408

Elisabeth M. Olson 466

Town Treasurer for One Year

Linda S. Blake 541

Water and Sewer Commissioner for Three Years

Eugene F. Edwards 516

Trustee of Fuller Public Library for Three Years

John Farrar 272

Marjorie Porter 282

Cemetery Trustee for Three Years

Iris R. Campbell 529

Supervisor of the Checklist for Six Years

Paul C. Plater 520

School Officials

Moderator for One Year

Russell S. Galpin 525

School Board from Deering for Three Years

Garrick Pelletier 128

Mike Porter 90

Jonathan L. Stuart 317

School Board at Large for Three Years

Richard F. Pelletier 174

George E. Porter 106

John P. Segedy 44

David R. Wood Jr. 231

A True Copy of Attest:

Deborah J. McDonald
Town Clerk of Hillsborough

TOWN MEETING SCHEDULE
MIDDLE SCHOOL GYMNASIUM, MARCH 9, 1999
Polls to open for voting 7:00 a.m. to 7:00 p.m.
Business meeting at 7:30 p.m.

TOWN OFFICE HOURS

Monday-Friday 8:30 a.m. to 5:00 p.m	464-3877
Fax	464-4270
E-Mail	hillsboro@conknet.com

TOWN CLERK/TAX COLLECTOR

464-5571

Monday - Friday 9:00 a.m. to 5:00 p.m.

Tuesday 9:00 a.m. to 7:00 p.m.

Last Saturday of every Month 10:00 a.m. to 12:00 noon.

SELECTMEN

464-3877

Second, Fourth & Fifth Wednesdays

By Appointment. Please call Town Office.

PLANNING BOARD

464-3877

1st and 3rd Wednesdays at 7:30 p.m.

BOARD OF ADJUSTMENT

464-3877

By Application.

CONSERVATION COMMISSION

464-3877

2nd Wednesday at 7:00 p.m.

HEALTH AND WELFARE OFFICERS

464-3877

By Appointment.

YOUTH SERVICE OFFICE

464-5779

SUPERVISORS OF THE CHECKLIST

464-3877

WATER and SEWER COMMISSIONERS

464-3877

Fourth Tuesday of each month.

WASTEWATER TREATMENT PLANT

464-5041

LIBRARY

464-3595

Monday & Friday 12:00 noon to 5:00 p.m.

Tuesday & Thursday 9:30 a.m. to 8:00 p.m.

Saturday 9:00 a.m. to 1:00 p.m.

VISITING NURSE

464-5939

Medical Center 8.00 a.m. to 9:00 a.m.

EMERGENCY TELEPHONE NUMBER

911

POLICE

464-5512

FIRE DEPARTMENT

464-3121

RESCUE SQUAD

464-3121